

# STEP - 107 Redfern Street, Redfern

## Form Preview

### Before you start

\* indicates a required field

### Information for applicants

Before you start your application, it's important you read the Short-term empty properties program guidelines and information pack documents on the [107 Redfern Street opportunity webpage](#) and [grants and sponsorship guidelines](#). They contain essential details about eligibility requirements, funding priorities, assessment criteria and other important information. An [Easy Read version](#) of the guidelines is available.

**I have read the Short-term empty properties program guidelines and information pack documents \***

Yes

**I have attended an open day/information session or visited the site \***

Yes

No

**We strongly encourage you to visit 107 Redfern Street to understand the spaces, shared facilities and access arrangements.** You will find the dates and booking links for open days and information session on our [webpage](#).

If you have any questions, please contact the grants team a [grants@cityofsydney.nsw.gov.au](mailto:grants@cityofsydney.nsw.gov.au) or on 02 9265 9333.

### Technical support

If you need technical help with the SmartyGrants online form, please read the [help guide for applicants](#) and [applicant frequently asked questions](#).

### We're here to help

We provide further support for Aboriginal and Torres Strait Islander people, people with disability and people from culturally and linguistically diverse backgrounds.

If you need support or have questions, please contact the grants team a [grants@cityofsydney.nsw.gov.au](mailto:grants@cityofsydney.nsw.gov.au) or on 02 9265 9333.

### Other opportunities

Please also see our [website](#) for other Accommodation grants programs and funding opportunities.

### Eligibility

\* indicates a required field

#### Eligibility

To be eligible, an applicant must:

- apply as an eligible entity
- show how your proposal benefits our residents, workers and visitors
- demonstrate that payment of standard rates would cause financial hardship
- comply with general eligibility conditions of the [Grants and sponsorship program guidelines](#).

On the next page you'll need to provide a valid Australian Business Number (ABN). The entity type of your ABN must match what you select here.

#### **Are you applying as an eligible organisation? \***

- We are an eligible not-for-profit organisation
- We are an incorporated association
- We are a corporation
- We are a co-operative
- We are a partnership
- I am an eligible sole trader
- We are a trustee of a trust
- We are an unincorporated community group auspiced by an eligible not-for-profit organisation
- None of the above

#### Trust deed

#### **Upload the trust deed of the trustee applying \***

Attach a file:

#### **Will your proposal show benefits to our residents, workers and visitors? \***

- Yes
- No

#### **Will your application demonstrate that payment of standard rates would cause financial hardship? \***

- Yes
- No

#### **Do you comply with the general eligibility conditions of this program? \***

- Yes
- No

See General Eligibility section of the Grants and sponsorship program guidelines.

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### Not eligible to apply

Based on your responses to these eligibility questions, you're not eligible to apply for the 107 Redfern Short-term empty property program.

If you need support or have questions, please contact the grants team at [grants@cityofsydney.nsw.gov.au](mailto:grants@cityofsydney.nsw.gov.au) or on 02 9265 9333.

### I understand the eligibility requirements for this program \*

Yes

If you have any questions, contact our grants team on 02 9265 9333 or [grants@cityofsydney.nsw.gov.au](mailto:grants@cityofsydney.nsw.gov.au)

## Applicant details

\* indicates a required field

We require this information for entity confirmation, reporting and contact details

### Application contact

This may be different to the applicant details. This information is for the person we'll contact about this application.

#### Contact name \*

First Name

Last Name

#### Contact position \*

#### Contact phone number \*

Must be an Australian phone number

#### Contact email address \*

Must be an email address

#### Do you identify as a person from a culturally and linguistically diverse background?

Diversity Council Australia defines cultural diversity as: "Having a mix of people from different cultural backgrounds - it can include differences in cultural/ethnic identity (how we identify ourselves and how

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others identify us), language, country of birth, religion, heritage/ancestry, national origin, and/or race, colour...CALD people see themselves (or their parents) or are seen by others as being from a non-English speaking background, and/or being from a non-Anglo-Celtic cultural background."

### Do you identify as a person with disability?

NSW Disability Inclusion Act 2014 defines disability as "A long-term physical, mental, intellectual or sensory impairment, that in interaction with various barriers, may hinder [a] person's full and effective participation in society on an equal basis with others."

## Applicant

### Please think carefully about what specific entity is applying.

If your application is successful the grant and licence will be contracted to the **entity name in the ABN section below**.

**You won't be able to change the contract to another entity** if details are incorrect in this application or the entity changes its name or owner.

If you are naming a trustee, provide the details trustee (where the trustee is a company).

### Applicant name \*

Individual  Organisation

Organisation Name

First Name

Last Name

For organisations, the trading name or any other name you are known by publicly.

### Do you or your organisation identify as Aboriginal and/or Torres Strait Islander? \*

Yes  No

Organisations with at least 50% ownership qualify as Aboriginal and/or Torres Strait Islander.

### Applicant ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	

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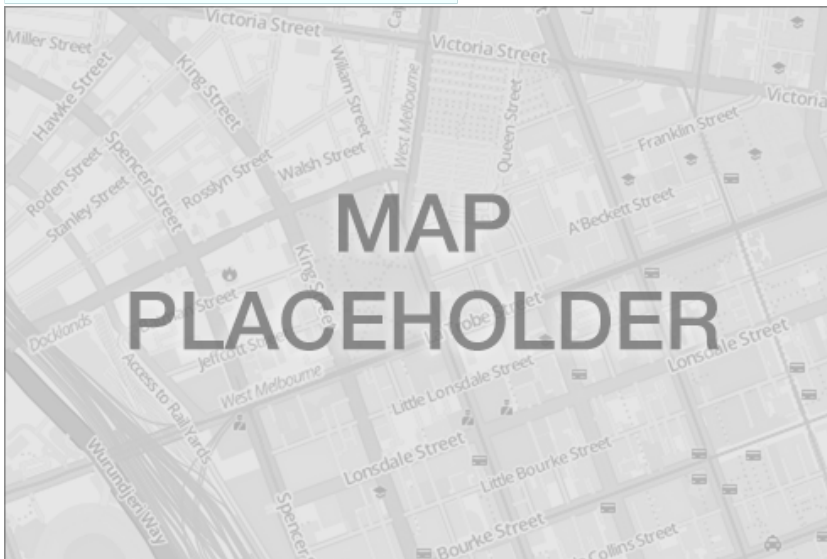
Tax Concessions

Main business location

Must be an ABN.

### Applicant current address \*

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

### Applicant postal address (if different)

Address

### Applicant website

Must be a URL.

Can include your social media page if you do not have a website.

### Are you a for purpose business with accreditation or certification? \*

- Yes
- No

Are you a Social enterprise?

### Who do you have accreditation or certification with? \*

- B Corp
- Co-operative/Mutual

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- Employee Ownership Trust
- Social Traders
- Not currently accredited or certified

### Auspice organisation details

As you are an unincorporated community group, your submission requires an auspicing organisation to be eligible not for profit.

Auspicing is where an eligible organisation administers funding on behalf of an applicant who is not eligible to apply in their own right.

If your application is successful the grant will be contracted and paid to the **Entity name in the ABN section below**.

**You won't be able to change the contract or pay the grant to another entity if details are incorrect or the entity changes its name or owner.**

#### **Auspice organisation name \***

Organisation Name

#### **Auspice ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

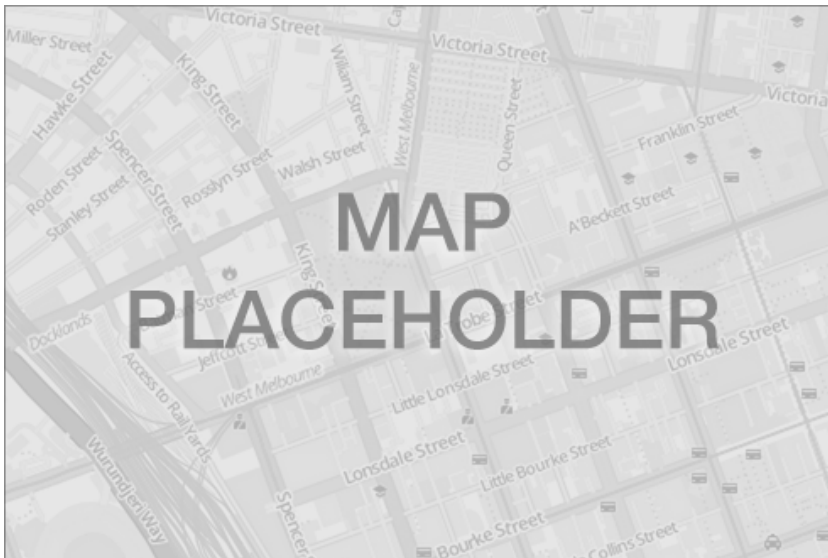
Must be an ABN.

#### **Auspice address \***

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

### **Auspice postal address (if different from above)**

Address

### **Auspice website**

Must be a URL.

### **Attach a letter from your auspicing organisation confirming they agree to accept and manage the funding on your behalf \***

Attach a file:

Files can be up to 25MB each. Please ensure the name of your file is clear.

### **Auspice contact \***

First Name

Last Name

### **Auspice contact position \***

### **Auspice contact number \***

Must be an Australian phone number.

### **Auspice contact email \***

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Must be an email address.

### Grants Newsletter subscription

**If you would like to be automatically subscribed to our grants newsletter, which we use to announce future grant opportunities, please provide an email address here:**

### Your idea for the space(s)

\* indicates a required field

#### What space or spaces are you applying for?

Please select the space or spaces you want to apply for. There is more information about the spaces on our [webpage and in the information pack.](#)

The following questions ask you to provide more information about your idea and reason/s for your selection.

**Please select your preferred space/s here: \***

- Space 1 (Ground Floor) - A large open-plan entry space area and performance space located at the Redfern Street frontage and includes an adjoining storage room
- Space 2 (Ground Floor) - A large open-plan industrial-style space with adjoining storage room with the potential to add walls.
- Space 3 (Ground Floor) - Lockable studio or workshop suitable for creative production or fabrication.
- Space 4 (Ground Floor) - Lockable carpeted workspace located toward the Turner Street side of the building. This space supports operational activities and includes a sound-treated media suite suitable for recording or digital media production.
- Space 5 (First Floor) - A flexible open-plan space with vinyl flooring connected to an outdoor rooftop garden and kitchen. The space includes a lockable workspace/project room and air-conditioning.
- Space 6 (First Floor) - A lockable workspace area located along the Redfern Street frontage with large windows providing natural light. Includes space for a reception area and air-conditioning.

#### Second choice (optional)

**If your idea could work in another space at 107 Redfern Street, please select your second preference space/s here (Optional):**

- Space 1 (Ground Floor) - A large open-plan entry space area and performance space located at the Redfern Street frontage and includes an adjoining storage room
- Space 2 (Ground Floor) - A large open-plan industrial-style space with adjoining storage room for the potential to add walls
- Space 3 (Ground Floor) - Lockable studio or workshop suitable for creative production or fabrication.
- Space 4 (Ground Floor) - Lockable carpeted workspace located toward the Turner Street side of the building. This space supports operational activities and includes a sound-treated media suite suitable for recording or digital media production.

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- Space 5 (First Floor) – A flexible open-plan space with vinyl flooring connected to an outdoor rooftop garden and kitchen. The space includes a lockable workspace/project room and air-conditioning
- Space 6 (First Floor) – A lockable workspace area located along the Redfern Street frontage with large windows providing natural light. Includes space for a reception area and air-conditioning.

The City may offer an applicant a different space to their preference.

**Would you also like to be considered for the other spaces if you are not recommended for the selected tenancy above? \***

- Yes
- No

**Please provide a title/name of what you intend to do in the space(s) \***

**Please provide a short description of what you plan to do in the space(s) \***

Word count:

Must be no more than 30 words.

This is one short sentence that expands on the title

**Idea for the space or spaces - how will you use the space?**

For the space or multiple spaces you have selected, please describe:

- your cultural or creative practice or community purpose
- the activities that will take place in the space/s
- the outcomes you aim to achieve.

**If you have selected multiple spaces, describe them all here.**

**Tell us the detail here. \***

Word count:

Must be no more than 400 words.

**Use of space or spaces – why is this space/s suitable?**

In your answer, consider:

- the cultural and historical significance of Redfern, including any relevant community, cultural, or place-based connections to your practice.
- the space/s and the building (e.g. size, layout, industrial style, ground or first floor).

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### **Why is this space/s in Redfern suitable for your proposed use? \***

Word count:

Must be no more than 400 words.

Consider how this may contribute to cultural practice.

### **Use of space - Space 3 (Ground Floor) - Lockable studio or workshop**

If you selected Space 3 (Ground Floor) - Lockable studio or workshop as your preferred space or second choice, please provide more information about workplace health and safety.

### **Briefly describe your experience managing a workshop space (including the type of space and how long you managed it). \***

Word count:

Must be no more than 300 words.

### **Explain what sort of issues you would identify as part of a work health and safety plan (WHS plan)? \***

Word count:

Must be no more than 300 words.

### **Support – how will this opportunity support you?**

In your answer, consider:

- why access to this space in Redfern is important at this stage
- how the space will support your practice or organisation

### **How will access to this space/s in Redfern support your practice or organisation \***

Word count:

Must be no more than 300 words.

### **How often will you use the space? Please indicate the days of the week and hours each day the space will be used \***

Word count:

Must be no more than 200 words.

If the space will be used for different activities each day, please include this information here (if known)

How does your proposal deliver against the funding priorities?

**Choose the main priority your proposal supports \***

**Describe how your proposal will contribute to this priority: \***

Word count:  
Must be no more than 200 words.

Secondary funding priority (optional)

**If applicable, choose another priority your proposal supports:**

**Describe how your proposal will contribute to this priority:**

Word count:  
Must be no more than 200 words.

Community members

**Which City of Sydney community will benefit the most from your activity or program? \***

Describe the cultural significance and community benefit of your proposal

In the question below, show how your project meaningfully supports, respects, and empowers Aboriginal and Torres Strait Islander communities through culturally responsive and community-driven initiatives.

Key areas to address include:

- cultural context and significance
- community involvement and leadership
- specific cultural benefits
- long-term cultural impacts
- approach to cultural respect and engagement.

**How does your activity / program benefit the selected community members in the local area? \***

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Word count:

Must be no more than 200 words.

### Letters of support from local community

We encourage applicants to source letters of support from community members that demonstrate the importance of your proposal to the local Redfern community and confirm that it has local community support. This may include letters from local Aboriginal and Torres Strait Islander people, groups, or organisations located within the City of Sydney local government area.

Please note that the City of Sydney cannot provide letters of support.

Attach a file:

### Supporting documentation

**Please upload any other documentation to support your application**

Attach a file:

This could be letters of support from collaborators, partners and community organisations, CV's of primary personnel involved, etc...

## About your tenancy

\* indicates a required field

### Tenancy occupation dates

Tenancy is for 12 months. Indicative dates of occupancy are mid-August 2026 to mid-August 2027

**Are you able to occupy the property for this 12-month timeframe? \***

- Yes
- No

If you are not able to occupy the property for the 12 months from mid-August 2026 to mid-August 2027, please provide your suggested start and end dates below.

**Proposed tenancy start date \***

Must be a date.

Not before mid-August 2026.

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### Proposed tenancy end date \*

Must be a date.

Not later than mid-August 2027.

### Explain why you can't occupy the property between mid-August 2026 and mid-August 2027, and why you have proposed the dates listed above \*

Word count:

Must be no more than 150 words.

### Your budget

### Explain how paying standard commercial rent for this space would create financial hardship for you? \*

Word count:

Must be no more than 200 words.

Explain how paying standard rental rates would affect your ability to operate. For example, would it mean you have to cut back on your activities, reduce important spending, or make your project or business unsustainable?

### Rent is at a reduced rate of \$100 (plus GST) per week per space. Will you be able to cover these costs? \*

- Yes  
 No

Consideration may be given to individual circumstances and rates may vary.

### The City of Sydney will require payment of a \$400 bond (plus GST) as part of your lease agreement. Will you be able to make this payment? \*

- Yes  
 No

### Rent payable

If paying \$100 (plus GST) per week would be cause financial hardship, please explain why and nominate the weekly rent you could reasonably pay.

### Nominate how much rent you could pay each week (this is the figure before GST) \*

Must be a whole dollar amount (no cents) and no more than 100.

### Please tell us why paying \$100 per week would cause financial hardship and why you are requesting the weekly rent amount listed above. \*

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Word count:  
Must be no more than 200 words.

### Bond payable

If paying \$400 (plus GST) bond would be cause financial hardship, please explain why and nominate the bond you could reasonably pay.

**Nominate how much bond you could reasonably pay (this is the figure before GST)**

\* \*

Must be a whole dollar amount (no cents) and no more than 400.

**Please tell us why paying \$400 bond would cause financial hardship and why you are requesting the amount listed above. \***

### Budget upload

Please provide a draft annual budget reflecting how you plan to manage the space/s.

Include estimated operational expenses such as rent, bond, cleaning, furniture, consumables, insurances, etc, and estimated income. This should demonstrate your capacity to pay the required subsidised rent and other operational costs.

To assist you preparing your budget, you can use our [budget template](#).

**Please attach your own budget file \***

Attach a file:

Files must not exceed 25MB. Zip files cannot be accepted.

Do you work with children and/or young people?

**In your activities for the space, will you be working with and/or delivering programs to children and/or young people? \***

- Yes  
 No

### Child safety

Children's health, safety and wellbeing are important. [Protecting our children and young people from harm is everyone's job.](#)

You must ensure the safety and welfare of children and young people up to 18 years of age that your project has contact with by managing risks to child safety, especially risk of harm.

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View a [child protection policy template](#) and a [child safety code of conduct template](#).

### Do you have a child safety / protection policy and procedures? \*

- Yes  
 No

Required as you selected Children (0-17 years) as the primary beneficiary or you've indicated working with children and/or young people.

### How will you ensure the safety of children and young people? \*

Word count:

Required as you selected Children (0-17 years) as the primary beneficiary or you've indicated working with children and/or young people.

### Please upload your child safety / protection policy and procedures \*

Attach a file:

## Declarations

\* indicates a required field

### Privacy protection notice

**Purpose of collection:** This information is being collected to manage our grant applications. A summary of all grant applications will be reported to Council by way of a Council report available on the City of Sydney's website. The information reported to Council includes the ABN name or the name of an individual when applying under an auspice. Non-identifiable data about grant applications may also be used in public reports and in research to improve the grants program.

**Intended recipients:** City of Sydney employees and authorised external third parties

**Supply:** The supply of this information is voluntary however if you are unwilling to provide this information, the City of Sydney may be unable to provide access to City of Sydney services.

**Access/Correction:** Please contact the grants team on 02 9265 9333 or at [communitygrants@cityofsydney.nsw.gov.au](mailto:communitygrants@cityofsydney.nsw.gov.au) to access or correct your personal information.

**Storage:** The Grants and Sponsorship Team at the City of Sydney, located at 456 Kent Street, Sydney NSW 2000, is collecting this information and the City of Sydney will store it securely.

**Other uses:** The City of Sydney will use your personal information for the purpose for which it was collected and may use it as is necessary for the exercise of other functions. Other uses may include deidentified reporting requirements and contacting successful applicants to participate in case studies.

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For further details on how the City of Sydney manages personal information, please refer to our [privacy management plan](#).

**I understand that the information in this application will be used as described \***

Yes

### Ethics framework

The City of Sydney does not support any activities or entities that unnecessarily:

- pollute land, air or water
- destroy or waste non-renewable resources
- market, promote or advertise products or services in a misleading or deceitful manner
- produce, promote or distribute products or services likely to be harmful to the community
- acquire land or commodities primarily for speculative gain
- create, encourage, or perpetuate militarism or engage in the manufacture of armaments
- entice people into financial over-commitment
- exploit people through the payment of below-award wages or poor working conditions
- unlawfully discriminate, or encourage unlawful discriminatory behaviour, including discrimination based on ability, culture, religion, age, gender and sexual orientation in employment, marketing and / or advertising practices
- sell or promote any prohibited items or services on Council land, such as fur and exotic animal skin products and feathers, other than where is permitted under traditional first nation cultural practices
- contribute to the inhibition of human rights generally.

For more information refer to the [grants and sponsorship policy](#).

**I confirm that the tenants and proposal aligns with the above ethics framework \***

Yes

**I understand that all tenants must comply with all applicable laws, including laws relating to corruption and anti-bribery \***

Yes

### Subminimum wage

The City of Sydney doesn't provide grants and sponsorships to applicants that pay a subminimum wage to workers, including applicants that are or engage Australian disability enterprises (ADEs).

**I confirm that the project and I/my organisation are not paying a subminimum wage to workers, including applicants that are or engage Australian disability enterprises (ADEs) \***

Yes

### Indigenous cultural and intellectual property rights

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The City of Sydney doesn't provide grants and sponsorships to applicants or for projects that do not respect [Indigenous Cultural and Intellectual Property rights](#).

**I confirm that the project and I/my organisation respect Indigenous Cultural and Intellectual Property rights \***

Yes

### Public liability insurance

If your application is successful, you will be required to provide a copy of your current public liability insurance certificate of currency to the City of Sydney. You will also be required to maintain public liability insurance throughout the duration of this tenancy.

If your application is successful, we may ask you to report on a set of standard performance measures. This data demonstrates the impact the City of Sydney's investments are having towards achieving its goals. You need to ensure you develop a data collection plan to report on the outcome of your grant against the funding priorities selected.

**I understand that if my application is successful, I will be required to provide and maintain public liability insurance for the duration of this project \***

Yes

**In some cases, the City of Sydney may be able to offer cover to early stage or startup groups who do not hold current public liability insurance and have not previously traded. If this applies to you, please explain: \***

Word count:

Must be no more than 100 words.

**I understand that if my application is successful, I must report on a set of standard performance measures as requested by the City \***

Yes

### Declaration

I have read the accompanying guidelines for applicants provided with this application form.

I certify that all details supplied in this application and in any attached documents are true and correct. I agree that I will contact the City of Sydney immediately if any information provided in this application changes or is incorrect.

**I am authorised to complete this application and have read and understood this declaration. \***

Yes

\*

First Name

Last Name

**Date of declaration \***

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Must be a date

### Submitting your application

You will find a **'Review and Submit'** button at the bottom of the 'Navigation Panel' on the left hand side of each page. You need to review your application before you can submit it.

Once you have reviewed your application you can submit it by clicking on 'Submit' at the top of the screen or on the navigation panel.

When you submit your application, you will receive an automated confirmation email with a copy of your submitted application attached. This will be sent to the email you used to register.

*If you do not receive a confirmation of submission email then you should presume that your submission has NOT been submitted.*