Quick response grant - 2026/27
Form Preview

Before you start

* indicates a required field

Before you begin your application, we recommend you:

1. Review ourstep-by-step guide for grant applicants
2. Check out ourgrant application resources

You must also read the quick response grants webpage and grants guidelines. An Easy Read version of the guidelines is also available.

This will help you confirm your eligibility and understand funding priorities and assessment criteria.

I have read the guidelines for the quick response grants program *
○ Yes

Technical support

If you need technical help with the SmartyGrants online form, read the help guide for applicants and applicant frequently asked questions.

We're here to help

We provide further support for Aboriginal and Torres Strait Islander people, people with disability and people from culturally and linguistically diverse backgrounds.

If you need support or have questions, contact the grants team at grants@cityofsydney.nsw.gov.au or on 02 9265 9333.

To access the translation and interpreting services and get help in your language, call 131 450.

Eligibiliy

* indicates a required field

To be eligible, an applicant must:

- apply as an eligible entity type
- operate in the City of Sydney local area or demonstrate significant benefits to our local communities
- not apply for a project that was previously unsuccessful for quick response grant funding in the past 6 months
- comply with the general eligibility conditions of this grant program.

Unless you're an individual without an ABN, on the next page you'll need to provide a valid Australian Business Number (ABN). The entity type of your ABN must match what you select here.

Are you applying as an eligible individual, organisation or with an auspice organisation? *

- ○ We are an eligible not-for-profit organisation
- ○ We are an incorporated association
- ○ We are a partnership
- ○ I am an eligible sole trader
- ○ I am an individual without an ABN
- ○ We are an unincorporated community group auspiced by an eligible not-for-profit organisation
- ○ None of the above

Do you operate in the City of Sydney local area or will your project demonstrate significant benefits to our local communities? *

○ Yes ○ No

See map of the City of Sydney local area.

Are you applying for a project that was previously unsuccessful for quick response grant funding in the past 6 months? *

○ Yes ○ No

Do you comply with the general eligibility conditions of this program? *

○ Yes ○ No

Details about the general eligibility conditions are in the 'information for applicants' section of the grants guidelines.

Not eligible to apply

Based on your responses to these eligibility questions, you're not eligible to apply for the quick response grant program.

If you need support or have questions, contact our grants team on 02 9265 9333 or grants@cityofsydney.nsw.gov.au

I understand the eligibility requirements for this program *

○ Yes

If you have any questions, contact our grants team on 02 9265 9333 or grants@cityofsydney.nsw.gov.au

Applicant details

* indicates a required field

We require this information for entity confirmation, reporting and contact details.

Application contact

This may be different to the applicant details. This information is for the person we'll contact about this application.

Contact name *
First Name
Last Name

Position *

Phone number *
Must be an Australian phone number

Email address *
Must be an email address

Are you a person with disability?

Are you a person from a diverse cultural or language background?

Applicant details

Applicant name *
○ Individual ○ Organisation
Organisation Name
First Name
Last Name
For organisations, the trading name or any other name you are known by publicly.

Please think carefully about what specific entity is applying.

If your application is successful (and no auspice is required) the funding will be contracted and paid to the **entity name in the ABN section below**.

You won't be able to change the contract and we can't pay the funds to another entity if the details are incorrect in this application or the entity changes its name or owner.

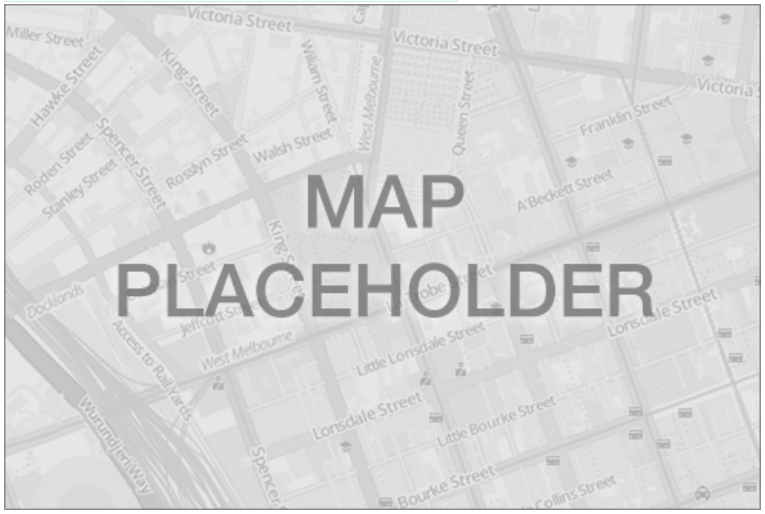
Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.
(Australian Business Number)

Applicant address *
Address



Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Applicant postal address (if different)
Address

Do you or your organisation identify as an Aboriginal and/or Torres Strait Islander? *

○ Yes ○ No

The City of Sydney and Supply Nation recognise that organisations with at least 50% ownership qualify as an Aboriginal and/or Torres Strait Islander enterprise.

Applicant website

Must be a URL.
If you don’t have a website, you can include your social media account.

Does your organisation identify as a social enterprise or for purpose business? *

○ Yes ○ No

Does your organisation have any of the following accreditations or certifications? *

○ B Corp
○ Co-operative/Mutual
○ Employee Ownership Trust
○ Social Traders
○ Not currently accredited or certified

Auspice organisation details

As you’re an individual or unincorporated community group, you’ll need another organisation (called an auspicing organisation) to support your application.

Auspicing means an eligible organisation handles the funding because you aren’t able to apply on your own.

If you decide to work with an auspicing organisation, you should choose one that works in your field and can support your proposal.

For more information, see our guide on understanding auspicing.

If your application is successful the funding will be contracted and paid to the **entity name in the ABN section below**.

You won’t be able to change the contract and we can't pay the funds to another entity if details are incorrect in this application or the entity changes its name or owner.

Auspice organisation name *

Trading name or any other name the auspice is known by publicly.

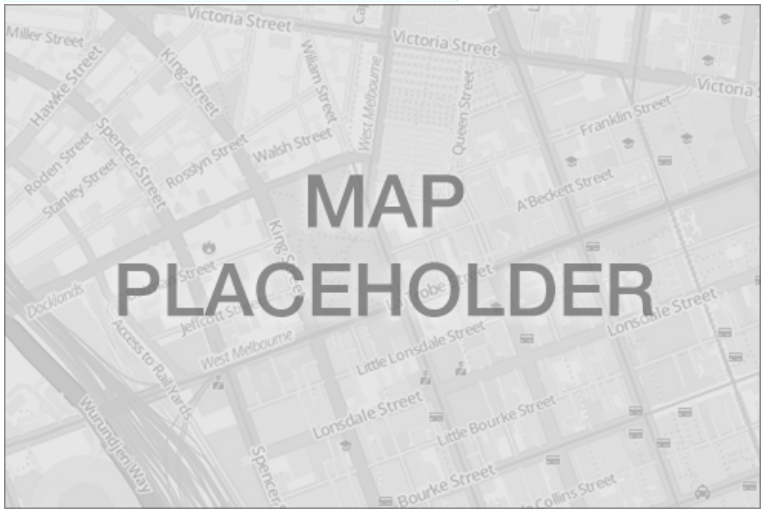
Auspice ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.
(Australian Business Number)

Auspice address *
Address



Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Auspice postal address (if different from above)
Address

Auspice website

Must be a URL.

Attach a letter from your auspicing organisation confirming they agree to accept and manage the funding on your behalf *
Attach a file:

Files can be up to 25MB each. Please ensure the name of your file is clear.

Auspice contact *
First Name Last Name

Auspice contact position *

Auspice contact number *

Must be an Australian phone number

Auspice contact email *

Must be an email address

Organisation documents

Please attach your constitution or rules which includes your statement of purpose and organisation structure
Attach a file:

Files can be up to 25MB each.

Project summary

* indicates a required field

We'll assess the following information as part of your application.

Project name *

Must be no more than 10 words.
We may use this name when we present your application to Council and in public announcements if your application is successful.

Brief project description *

Word count:
Must be no more than 30 words.
Briefly explain what, where and when your project or event will take place. We may use this description when we present your application to Council and public announcements if your application is successful.

Project start and end dates

Our funds can only support activities that occur during the funding timeframe. We can't support costs for projects that have already started.

The start date should be at least **4 weeks after** you submit this grant application.

Activities should be completed within 4 months of the project start date.

Project start date *

Must be a date.

Project end date *

Must be a date.

Explain your project in more detail

* indicates a required field

What are you going to do?

Tell us more about your project by answering these questions:

- Why are you doing this project? Why does it matter and what difference will it make when it's completed?
- How will you make it happen? What skills, experience or background do you have that will help you complete this project?
- Who will benefit from it? How will they benefit and how have you made sure people from diverse communities in the local area are included?
- Who are you working with? Let us know if you're partnering with any other people or organisations.

*

Word count:
Must be no more than 350 words.

Immediate need or urgency

Assessors will look at the immediate need including timing, how relevant the project is, the positive impact it could have, the negative impact if it doesn't happen and which priority community groups are involved or affected.

Provide more detail about the urgent and time-critical need for this funding *

Word count:
Must be no more than 150 words.

Letters of support from the community and partnerships

If applicable, provide letters of support demonstrating support for your project from local community members, Aboriginal and/or Torres Strait Islander people, groups, or organisations within the City of Sydney local government area.

You can also upload letters of support from any partners, key professionals, specialists or consultants you plan to work with on this project.

To assist you, view our letters of support guide.

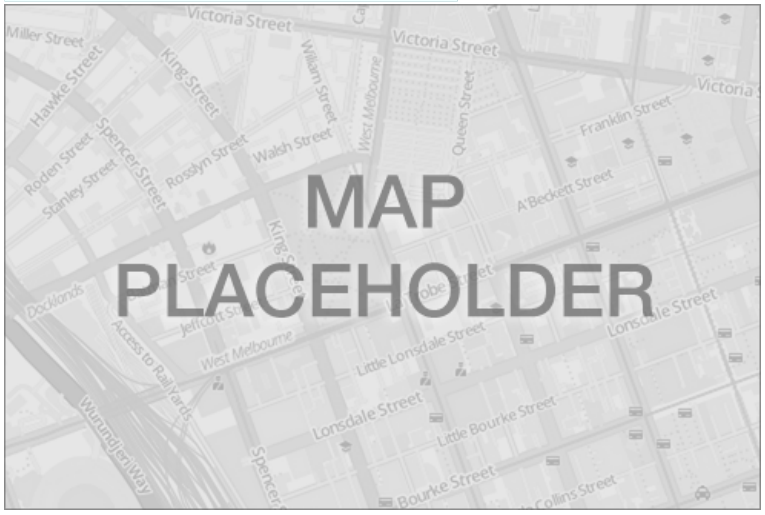
The City of Sydney can't provide letters of support.

Attach a file:

Files can be up to 25MB each.

Main location

Where will most of your project take place? *
Address



Address Line 1, Suburb/Town, State/Province, and Postcode are required.

This is the main area where your project or event will happen. If there isn't a specific street address, place the map pin in the general area where most of the activities will occur. Your project must take place in the City of Sydney's local area, or you must show that it will significantly benefit the area's residents, workers or visitors.

City of Sydney villages

Our local area is divided into 10 village groups. Each village is unique and dynamic in its own right with its own set of cultural, social, economic and environmental characteristics.

Identify which village your project will take place in. You can also view this map of the City of Sydney area.

If you select *None of the Above,* contact the grants team to discuss your eligibility on 02 9265 9333.

Which village will benefit most from your project? *
- ○ CBD and Harbour village
- ○ Chinatown and CBD South village
- ○ Crown and Baptist Streets village
- ○ Glebe Point Road village
- ○ Green Square and City South village
- ○ Harris Street village
- ○ King Street village
- ○ Macleay Street and Woolloomooloo village
- ○ Oxford Street village
- ○ Redfern Street village
- ○ None of the above

Use the details below to help you:

CBD and Harbour village - Sydney City - The Rocks, Dawes Point, Millers Point, Walsh Bay & Barangaroo

Chinatown and CBD South village - Haymarket, Southern CBD & Chinatown

Crown and Baptist Streets village - Surry Hills, Moore Park & East Redfern

Glebe Point Road village - Glebe, Forest Lodge & parts of Ultimo, Annandale & Camperdown

Green Square and City South village - Beaconsfield, Rosebery, Zetland & parts of Alexandria, Waterloo & St Peters

Harris Street village - Pyrmont, Broadway & parts of Ultimo

King Street village - Newtown, Erskineville & parts of Camperdown & Alexandria

Macleay Street and Woolloomooloo village - Woolloomooloo, Potts Point, Elizabeth Bay, Rushcutters Bay & Kings Cross

Oxford Street village - Paddington, Darlinghurst, East Sydney, Centennial Park

Redfern Street village - West Redfern, Chippendale, Darlington, Eveleigh, Golden Grove & parts of Waterloo & Alexandria

City of Sydney community members

Is your project designed for a general audience or do you address specific groups in the local area?

Which City of Sydney community members will benefit and / or contribute to this project?

Primary beneficiaries / contributors *

Secondary beneficiaries / contributors, if relevant

Funding priorities

Which is the main funding priority for your project? Select from the list below *

How will your project contribute to this funding priority? *

Word count:
Must be no more than 150 words.

Expected participation

How many people do you expect to take part in your project? *

Must be a number. If not applicable, enter 0 (zero).

Diversity, inclusion and equity

Consider how your project will ensure participation, access and inclusion across our diverse communities. These include our priority communities.

How will you include the local diverse community and how will they benefit or be engaged with your project? *

Word count:
Must be no more than 100 words.
We encourage you to hire Aboriginal and Torres Strait Islander businesses in all aspects of your project. Visit Supply Nation to view businesses and opportunities. Find more information about our diverse communities on our website.

About you

Tell us about yourself or your organisation, including your experience and involvement in the City of Sydney local area.

You should also describe the skills and experience of the key people who will be working on the project.

*

Word count:
Must be no more than 150 words.

Value-in-kind

* indicates a required field

Venue hire

As part of this grant application, you can request value-in-kind for venue hire.

For details and how to prepare your value-in-kind request, refer to our value-in-kind support guide.

Are you seeking value-in-kind assistance from the City of Sydney for your project? *

○ Yes ○ No

What type of value-in-kind assistance are you seeking? *

☐ Venue hire

Venue hire options

Which landmark venue(s) have you chosen for your project?

☐ Barnet Long Room, Customs House ☐ Paddington Town Hall ☐ Sydney Town Hall

Which community venue(s) have you chosen for your project?

☐ 180 George Street Community Space
☐ Abraham Mott Hall
☐ Alexandria Town Hall
☐ Benledi House
☐ Booler Community Centre
☐ Brown Street Community Hall
☐ Cliff Noble Community Centre
☐ Glebe Town Hall
☐ Green Square Library Anything Room – note: only available during library opening hours
☐ Green Square Library Music Room – note: only available during library opening hours
☐ Green Square Public School and Community Spaces - Dr Naomi Wing Auditorium
☐ Green Square Public School and Community Spaces - Aunty Fay Carroll Hall
☐ Green Square Public School and Community Spaces - Community space 1
☐ Green Square Public School and Community Spaces - Community space 2
☐ Perry Park Recreation Centre
☐ Peter Forsyth Auditorium
☐ Redfern Community Centre
☐ Redfern Oval Community Room
☐ Redfern Town Hall
☐ Reginald Murphy Community Centre
☐ Rex Centre

☐ Customs House Library Meeting room – note: only available during library opening hours
☐ Darlinghurst Community Space
☐ Darlington Activity Centre
☐ Darling Square Library Idea Space (Full Idea Space) – note: only available during library opening hours
☐ Darling Square Library Idea Space (Half Idea Space) – note: only available during library opening hours
☐ East Sydney Community and Arts Centre (Ground Floor only)
☐ Erskineville Town Hall
☐ Green Square Public School and Community Spaces - Outdoor court
☐ Harold Park Community Hall
☐ Huntley Street Recreation Centre
☐ Joseph Sargeant Community Centre
☐ Joynton Avenue Creative Centre
☐ Juanita Nielsen Community Centre
☐ KGV Recreation Centre
☐ Robyn Kemmis Reserve Community Space
☐ Ron Williams Community Centre
☐ St Helen's Community Centre
☐ Sydney Park Pavilion
☐ Tote Building
☐ Ultimo Community Centre

Landmark venue hire

To prepare your landmark venue fee waiver request, review our step-by-step guide. If you need further assistance, email thm@cityofsydney.nsw.gov.au

Fees and charges associated with event teams at landmark venues are not eligible for funding from the City of Sydney.

Upload the quote we provided *
Attach a file:

Files can be up to 25MB each. Please ensure the name of your file is clear.

Value for this booking as quoted by the City of Sydney including GST? *
$
Must be a whole dollar amount (no cents).

Value for this booking as quoted by the City of Sydney excluding GST? *
$
Must be a whole dollar amount (no cents).

Please note if you make a booking you agree to the terms and conditions of any City of Sydney venue management contract, even if your funding application is not approved.

Community venue hire

To prepare your community venue fee waiver request, review our step-by-step guide. If you need further assistance, email communityvenues@cityofsydney.nsw.gov.au.

What is your booking reference number(s) *

Value for this booking as quoted by the City of Sydney including GST? *

$

Must be a whole dollar amount (no cents).

Value for this booking as quoted by the City of Sydney excluding GST? *

$

Must be a whole dollar amount (no cents).

Please note if you make a booking you agree to the terms and conditions of any City of Sydney venue management contract, even if your funding application is not approved.

Total venue hire request

This is the total of all venue hire support you have requested from the City of Sydney excluding GST *

$

This number/amount is calculated.
You will need to add this figure into the income and expenditure tables on the next page.

Budget

* indicates a required field

Budget tips

Cash funding up to $5,000 is available. Cash funding can be used for capital expenditure or equipment.

All amounts should be GST exclusive.

If your application is successful, you will be required to report any changes to the budget in your acquittal.

We require all projects to have public liability insurance of $10 million. If you need to take out this insurance for your project, you can include the cost in your funding request to us.

We also understand that projects may involve costs for collecting information and evaluating the project. These costs are eligible for funding and can be included in your budget request.

Cash request

What is the total cash amount (excluding GST) you're requesting from the City of Sydney? *

$

Must be a whole dollar amount (no cents) and between 1 and 5000.
This should match the cash request from the City of Sydney in the income table below.

Quotes

Attach quotes for capital expenditure items and equipment above $1,000 to demonstrate good value for money.

Your quotes
Attach a file:

Files can be up to 25MB each.

Income table

List all the sources of cash and value-in-kind income for your project in the table below.

Cash income may include any income generated for the project, your own contribution to the project, grants from other funding partners (approved or pending).

Value-in-kind sources may include any non-cash items such as volunteer time, donated supplies or venue fee waivers.

You may have requested value-in-kind from the City of Sydney on the previous page and it should match here.

Example:

Income description

Amount cash ex GST

Amount in-kind ex GST

City of Sydney

$4,500

$0

Inner Sydney Neighbour Aid Inc.

$5,000

$0

Inner Sydney Neighbour Aid Volunteers (20 x 6 x $40/hr)

$0

$4,800

Income description	Amount cash ex GST	Amount in-kind ex GST
Add additional rows for each income source	Must be a whole dollar amount (no cents).	Must be a whole dollar amount (no cents).
City of Sydney	$	$
	$	$
	$	$
	$	$

Income totals

These fields automatically add up the totals from the table above.

Total cash income *
$

Total in-kind income *
$

Total cash and in-kind income *
$

Expenditure table

List all the different costs for your project, including:

- which items you want the City of Sydney to fund for
- what your in-kind contributions will be used for

Example:

Expenditure description

How will you fund this expense?

Amount cash ex GST

Amount in-kind ex GST

Public liability insurance

City of Sydney

$500

$0

Grocery items for essential packs

City of Sydney

$2,300

$0

Ingredients for single-serve meals

Applicant

$4,100

$0

Packaging

Applicant

$900

$0

Personal protective equipment

City of Sydney

$1,100

$0

Volunteer – delivery and admin support (20 x 6 x $40)

Volunteer

$0

$4,800

Evaluation design, collection, analysis, reporting (2 staff x 4 hours @ $75)

City of Sydney

$600

$0

Expenditure description	How will you fund this expense?	Amount cash ex GST	Amount in-kind ex GST
Add additional rows for each expenditure source		Must be a whole dollar amount (no cents).	Must be a whole dollar amount (no cents).
		$	$
		$	$
		$	$
		$	$
		$	$

Expenditure totals

These fields automatically add up the totals from the table above.

They should match the automatically calculated income totals so your budget is balanced.

Total cash expenditure *
$

Total in-kind expenditure *
$

Total cash and in-kind expenditure *
$

Budget totals

If the income amount equals the expenditure amount in the tables above the below amounts will be zero.

Total cash income - expenditure *
$
Must be 0 (zero).

Total in-kind income - expenditure *
$
Must be 0 (zero).

Total cash and in-kind income - expenditure *
$
Must be 0 (zero).

Additional material

* indicates a required field

Child safety

If your project involves working with children or young people under 18, you must show how you'll keep them safe.

You're responsible for the safety and wellbeing of any child or young person who has contact with your project. This means identifying any risks and taking steps to prevent harm.

You should also check if your City of Sydney grant application needs a child safety policy, understand what is considered child-related work under the law, and use available templates to create your own child safety or child protection policies and procedures.

Are any children or young people involved in, or affected by, any of the projects in this application? *

○ Yes ○ No

Do you have a child safety protection policy and procedures? *

○ Yes ○ No

Note, this is required if your project involves child-related work.

How will you keep children and young people safe when they take part in your activities? *

Word count:

Must be no more than 100 words.
If you're a sole trader working with children and you don't have your own child protection policies, you must work with an auspicing organisation that can provide the required safeguards and framework.

Upload your child safety or child protection policy and procedures *

Attach a file:

Files can be up to 25MB each.

Additional supporting documents (optional)

Please upload any additional document relevant to your application.

Attach a file:

Files can be up to 25MB each. Please label documents clearly.

Grants newsletter

If you'd like to subscribe to our grants newsletter, where we announce future grant opportunities, please provide your email address here:

Declarations

* indicates a required field

Privacy protection notice

Purpose of collection: This information is being collected to manage our grant applications. A summary of all grant applications will be reported to Council and this report will be available on the City of Sydney's website. The information reported to Council includes the ABN name or the name of an individual when applying under an auspice. Non-identifiable data about grant applications may also be used in public reports and in research to improve the grants program.

Intended recipients: City of Sydney employees and authorised external third parties

Supply: The supply of this information is voluntary however if you are unwilling to provide this information, the City of Sydney may be unable to provide access to City of Sydney services.

Access/Correction: Please contact the grants team on 02 9265 9333 or at grants@cityofsydney.nsw.gov.au to access or correct your personal information.

Storage: The grants team at the City of Sydney, located at 456 Kent Street, Sydney NSW 2000, is collecting this information and the City of Sydney will store it securely.

Other uses: The City of Sydney will use your personal information for the purpose for which it was collected and may use it as is necessary for the exercise of other functions. Other uses may include deidentified reporting requirements and contacting successful applicants to participate in case studies.

For further details on how the City of Sydney manages personal information, please refer to our privacy management plan.

I understand that the information in this application will be used as described *
○ Yes

Ethics framework

The City of Sydney does not support any activities or entities that unnecessarily:

- allow the exploitation, misrepresentation or misappropriation of Indigenous cultural and intellectual property or cultural identity
- pollute land, air or water or derive their principal source of revenue from the extraction or sale of coal, oil or gas
- destroy or waste non-renewable resources
- market, promote or advertise products or services in a misleading or deceitful manner
- produce, promote or distribute products or services likely to be harmful to the community
- acquire land or commodities primarily for speculative gain
- create, encourage, or perpetuate militarism or engage in the manufacture of armaments
- encourage gambling or entice people into financial over-commitment

- exploit people through the payment of below-award wages or poor working conditions
- unlawfully discriminate, or encourage unlawful discriminatory behaviour, including discrimination based on ability, culture, religion, age, gender or sexual orientation in employment, marketing or advertising practices or contribute to the inhibition of human rights generally
- sell or promote prohibited items or services on City of Sydney land, such as fur and exotic animal skin products and feathers, other than where permitted under traditional First Nations cultural practices
- promote pornography
- support the production or sale of tobacco.

For more information refer to the City of Sydney ethics framework.

I confirm that the project and I/my organisation align with the above ethics framework *
○ Yes

I understand that I/my organisation must comply with all applicable laws, including those related to corruption and anti-bribery *
○ Yes

Public liability insurance and reporting measures

If your project is successful, you'll be required to provide a copy of your current public liability insurance certificate of currency to the City of Sydney. You'll also be required to maintain public liability insurance throughout the duration of your project, including any project extensions.

If your application is successful, we'll ask you to report on a set of standard performance measures. This data demonstrates the impact the City of Sydney's investments are having towards achieving its goals. You need to ensure you develop a data collection plan to report on the outcome of your grant against the funding priorities selected.

I understand that if my application is successful, I must provide and maintain public liability insurance for the duration of this project *
○ Yes

I understand that if my application is successful, I must report on a set of standard performance measures as requested by the City *
○ Yes

Subminimum wage

The City of Sydney doesn't provide grants to applicants that pay a subminimum wage to workers, including applicants that are or engage Australian Disability Enterprises (ADEs).

I confirm that the project and I/my organisation are not paying a subminimum wage to workers, including applicants that are or engage Australian Disability Enterprises (ADEs) *
○ Yes

Indigenous cultural and intellectual property rights

The City of Sydney doesn’t provide grants to applicants or for projects that do not respect Indigenous cultural and intellectual property rights.

I confirm that the project and I/my organisation respect Indigenous cultural and intellectual property rights *
○ Yes

Environmental sustainability

Any project we fund must be run in an environmentally sustainable way. Please read our sustainable event guidelines and guidelines for single use items.

You should take actions to reduce the environmental impact of your project. This means avoiding single-use items where possible and reducing waste, water use and pollution. You can do this by choosing options like GreenPower to offset energy use, keeping track of how much energy you use, recycling properly, following a sustainable event plan or encouraging people to cycle instead of driving.

I confirm that I/my organisation will take action to complete the project in an environmentally sustainable way *
○ Yes

Declaration

I certify that all details supplied in this application and in any attached documents are true and correct, and that the application has been submitted with the authority of my organisation/group. I agree that I will contact the City of Sydney immediately if any information provided in this application changes or is incorrect.

I am authorised to complete this application and have read and understood this declaration *
○ Yes

*
First Name Last Name

Position held *

Date of declaration *
Must be a date

Submitting your application

You will find a 'Review and Submit' button at the bottom of the 'navigation panel' on the left hand side of each page. You need to review your application before you can submit it.

Once you have reviewed your application you can submit it by clicking on 'Submit' at the top of the screen or on the navigation panel.

When you submit your application, you'll receive an automated confirmation email with a copy of your submitted application attached. This will be sent to the email you used to register and submit an application.

If you don't receive a confirmation email within 10 minutes of submitting your application, it has not been submitted — please contact the grants team on 02 9265 9333 or grants@cityofsydney.nsw.gov.au