

# Haymarket Activation Grant 2024-25

## Form Preview

### Introduction and instructions

\* indicates a required field

#### Introduction

Welcome to the application form for the City of Sydney Haymarket Activation grant program.

This grant program will support **one major activation** in the Haymarket precinct per year to the value of \$200,000. The activation will attract people to Haymarket, celebrate Asian cultures and strengthen community inclusion and cohesion. The project will be produced through collaborations and will activate public places, business premises and vacant space with cultural programming.

Project collaborators may include:

- businesses in Haymarket
- landowners and others in Haymarket wanting to activate vacant space
- a media agency
- an arts/cultural operator
- a creative producer or event manager
- a local community group wanting to reinvigorate Haymarket.

To be eligible for this grant, an applicant must:

- produce an activation within the Haymarket area in the 2024/25 financial year.
- be either a:
  - Not-for-profit organisation
  - For-profit organisation

Applications will be assessed against the following criteria:

- potential reach and impact of the activation including proposed timing
- capacity and experience of the applicant and their partners to produce the activation
- demonstrated partnerships, connection and benefit to Haymarket and the local community
- evidence of diversity, inclusion and equity in planning and producing the activation
- how the project meets the funding priorities.

**We do not accept duplicate applications.** Applications that are submitted to more than one program for the same project in a round will only be considered in one program.

Please read the Haymarket Activation Grant webpage for further information, including the Haymarket Activation Grant guidelines.

Please note that the supporting documents, budget requirements and venue or street banner pole hire requests are listed towards the end of the application form so please familiarise yourself before beginning.

#### Hiring City spaces or street banner poles

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For this grant, in addition to cash, you can apply for a fee waiver to hire a City indoor space within the Haymarket area or street banner pole hire. The City can provide a fee waiver based on the fee quote uploaded to your grant application.

- To book a community venue, please contact [communityvenues@cityofsydney.nsw.gov.au](mailto:communityvenues@cityofsydney.nsw.gov.au) to request a quote
- To hire street banner poles, please contact [banners@cityofsydney.nsw.gov.au](mailto:banners@cityofsydney.nsw.gov.au) to discuss hiring costs
- When requesting a quote please notify staff that you are applying for a grant with the City

Outdoor venues and libraries are not available for value-in-kind requests. For outdoor events please contact [openspacebookings@cityofsydney.nsw.gov.au](mailto:openspacebookings@cityofsydney.nsw.gov.au) to find out if an outdoor space is available for your event.

**Please note: All requests for quotes should be submitted no later than two weeks before the closing date of this grant round. Any requests received after this date may not be processed before the grant closing date.**

**I confirm I understand this advice \***

Yes

### Need help?

If you need more help using this form, please read the [Help Guide for Applicants](#) and [Applicant Frequently Asked Questions \(FAQ's\)](#).

If you have questions about your project, including which program to apply in, please review the guidelines or contact the grants team on 02 9265 9333 or [communitygrants@cityofsydney.nsw.gov.au](mailto:communitygrants@cityofsydney.nsw.gov.au).

## Applicant details

\* indicates a required field

### Contact for application

This is the person we will primarily correspond with about this grant.

**Contact name \***

Title

First Name

Last Name

**Contact position \***

**Contact phone number \***

Must be an Australian phone number

**Contact email address \***

Must be an email address

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**Are you applying as an eligible organisation? \***

We are an eligible not-for-profit organisation

**Does your organisation identify as a social enterprise or for purpose business? \***

- Yes  
 No

**Does your organisation have any of the following accreditations or certifications? \***

\*

- B Corp  
 Co-operative/Mutual  
 Employee Ownership Trust  
 Social Traders  
 Not currently accredited or certified

## Applicant

**Please think carefully about what specific entity is applying. If your application is successful the grant will be contracted and paid to the *Entity name in the ABN section below.***

**There will not be an opportunity to change the contract or to pay the grant to another entity if details are incorrect or if the entity changes its name or changes hands.**

If you are naming a Trustee, please provide the details of the Trustee (where the Trustee is a company).

**Applicant name \***

Organisation Name

For organisations, Trading name or any other name you are known by publicly.

**Applicant ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>

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ACNC Registration  
Tax Concessions  
Main business location

Must be an ABN.  
(Australian Business Number)

### **Applicant address \***

Address

  

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

### **Applicant postal address (if different)**

Address

  

### **Does your organisation identify as an Aboriginal and/or a Torres Strait Islander Enterprise? \***

Yes  No

The City and Supply Nation recognise that organisations with at least 50% ownership qualify as an Aboriginal and/or Torres Strait Islander entity

### **Applicant website**

Must be a URL.

Can include your social media page if you do not have a website.

## Business industry code

In the text box below, please enter your five-digit business industry code ([BIC](#)) describing the main business activity of the individual, business or organisation applying.

If you don't know your code you can refer to this [online search tool](#).

Click on the above link and enter a key word describing what you do into the search field. If the codes are not an exact match to your activity, role or title, then choose the code that is closest.

### **Please enter your five-digit business industry code (BIC) \***

Must be a number.

## Organisational documentation

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**If you are a not-for-profit organisation without charity or deductible gift recipient (DGR) status, please attach your Constitution or Rules which includes your statement of purpose and organisation structure.**

Attach a file:

**Annual report with financial statements or recent BAS statement for the applicant organisation**

Attach a file:

## About you

\* indicates a required field

Tell us about your organisation and its role in the City of Sydney local area by addressing the below:

- What is your main purpose, service or practice?
- Explain your work in the Haymarket area and the community you work with
- What have been your key achievements from the past 12 months?
- Explain your previous experience in completing similar projects
- Is there community or industry support for your proposal? If so, add support letters in the upload section towards the end of the form.

\*

Word count:

Must be no more than 200 words.

## Project collaborators

Please list at least two project collaborators you plan to partner with on this project.

Project collaborators may include:

- businesses in Haymarket
- landowners and others in Haymarket wanting to activate vacant space
- a media agency
- an arts/cultural operator
- a creative producer or event manager
- a local community group wanting to reinvigorate Haymarket.

For this application, we encourage you to source letters of support from your partners that describe how the partner will contribute to or benefit from this project, and any planned financial contributions or payments.

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Project collaborator name	Role	Letter of Support

### About your project

\* indicates a required field

We receive many applications across all of our grant programs. Please make clear in your answers how your project will benefit our local residents, workers, students and visitors. To be eligible for funding, the project must be primarily located in our [local government area](#) and target the local community.

#### Project name \*

Must be no more than 10 words.

We may use this description in presenting your application to Council and public announcements if successful.

#### Brief project description \*

Word count:

Must be no more than 30 words.

Briefly explain what, where and when your project will take place. We may use to this description in presenting your application to Council and public announcements if successful.

#### How many years of funding support are you applying for? \*

1 Year

### Project start and end dates

City of Sydney grant funds can only support activities that occur within the project timeframe. Please be aware that the City of Sydney cannot support costs for projects that have already started.

This is when you start work on this project.

This is when you finish work and report on this project.

Project start date \*

Must be a date and no earlier than 1/9/2024.

Project end date \*

Must be a date and no later than 30/6/2025.

### Event / activities start and end dates

Event start date \*

Event end date \*

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Must be a date and no earlier than 1/9/2024.

Must be a date and no later than 30/6/2025.

**How often will your event(s) / activities run? \***

E.g. 4-11 Novemeber 2024,

### The location of your project

**Where specifically is your project or event taking place? \***

E.g. an address, street, suburb or area that is appropriate to your project

### City of Sydney Villages

#### City of Sydney Villages

Our local area is divided into **10 village groups**. Each village is unique and dynamic in its own right with its own set of cultural, social, economic and environmental characteristics.

Please locate which **village** your project will take place in. You may also wish to view this [map](#) of the City of Sydney area.

**What village(s) is your project located in? \***

- Chinatown and CBD South village
- None of the above

**Note: *Chinatown and CBD South* covers the area of Haymarket, Southern CBD and Chinatown**

### Location of project

Please contact the Grants team on 9265 9333 to discuss your project as you have not selected the Haymarket area of Chinatown and CBD South.

If your project is not within the Haymarket area it is not eligible for this program. Please see the map on page 1 of the Haymarket Activation Grants guidelines.

**Do you want to hire a City of Sydney outdoor space or park for your activity or event? \***

- Yes  No

To discuss your event, please contact the Outdoor Events Filming Team via email on [openspacebookings@cityofsydney.nsw.gov.au](mailto:openspacebookings@cityofsydney.nsw.gov.au) or on (02) 9265 9333.

### Outdoor space or park options

If this grant application is successful and you are planning to run an event in a City of Sydney managed outdoor space in Haymarket, you will need to submit an event application form and supporting documentation to the Outdoor Events & Filming Team for approval

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prior to your event occurring. Sufficient lead times for applications are required, as listed within the City's Event Guidelines.

Note, any proposals that require the use of a City park or turfed area must be discussed with the City's Outdoor Events and Filming Team prior to the grant application being submitted, as certain restrictions and additional requirements apply.

A list of associated fees, the Event application form, Event guidelines and further information can be found on our [Apply to hold an outdoor event webpage](#).

Outdoor spaces you can hire are shown on the interactive map at the bottom of the [Apply to hold an outdoor event webpage](#).

To discuss your event, please contact the Outdoor Events & Filming Team via email on [openspacebookings@cityofsydney.nsw.gov.au](mailto:openspacebookings@cityofsydney.nsw.gov.au) or on (02) 9265 9333.

### Outdoor space(s) you want to hire \*

### Attach an event site plan \*

Attach a file:

A site plan can be as simple as a screenshot of Google Maps with your proposed site plan drawn on top.

## Attendance and staff

### How will you run your event \*

- Free
- Free and ticketed
- Paid and ticketed
- Other

### How many paid staff do you expect will contribute to the running and implementation of the project? \*

Must be a number

### How many people do you expect to attend in year 1? \*

Must be a number.

### How many volunteers do you expect will contribute to the running and implementation of the project? \*

Must be a number

## City of Sydney community members

Is your project designed for a general audience or do you address specific groups in the local area?

### Which City of Sydney community members will benefit and / or contribute to this project?

#### Primary beneficiaries / contributors \*

#### Secondary beneficiaries / contributors, if relevant

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### Explain your project in more detail

\* indicates a required field

Please describe your project in more detail by addressing the below questions:

- What are you planning to do and why?
- How many events / activities / programs are scheduled throughout the grant period?  
How frequent are they?
- Why is your project needed in the Haymarket area? Why is this project important?
- How have you identified the need, demand or opportunity?
- How will you promote the events / activities / program?
- Who is your project aimed at and what audience initiatives will you undertake?
- How will you remove barriers and create opportunities for people to attend?

\*

Word count:

Must be no more than 500 words.

### Diversity, inclusion and equity

#### Accessibility

The City of Sydney has developed an [Action Plan](#) that outlines key access and inclusion considerations to be referred to when planning and delivering events within the local area.

#### Collaboration with Aboriginal and Torres Strait Islander communities

We are committed to exploring ways in which we can enhance the economic prosperity of Aboriginal and Torres Strait Islander peoples and organisations through our grants program. You are encouraged to consider engaging Aboriginal and Torres Strait Islander businesses into all aspects of your supply chain in the planning, delivery and implementation of your project. You can explore opportunities to engage Aboriginal and Torres Strait Islander businesses by visiting [Supply Nation](#).

**Please provide evidence of diversity, inclusion and equity in the planning and delivery of the projects by addressing the below:**

- How will your project ensure participation, access and inclusion across our diverse communities, including Aboriginal and Torres Strait Islander people, people with disability, people experiencing or at risk of homelessness, young people, older people, international students, culturally and linguistically diverse communities, women, LGBTIQ+ communities and low income earners.
- This could include project partners, contractors or collaborators, artists, staff hired, board members appointed, audiences

\*

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Word count:

Must be no more than 300 words.

### Environmental sustainability

The City has declared a Climate Emergency and Council adopted a Climate Emergency Response Plan that outlines key actions that can be taken to reduce environmental impact.

Organisations are to ensure that any events funded through a City grant are delivered in an environmentally sustainable way. Please access the [City's Sustainable event guidelines](#) and [guidelines for single use items](#) for information on how to reduce waste from events and services.

Organisations are also encouraged to reduce the carbon impact of their grant funded project and at a minimum purchase an appropriate amount of [GreenPower](#) to offset electricity consumed by their project.

**Describe the specific actions you will take to reduce the environmental impact of your project, in particular to eliminate single use items and to offset through GreenPower. \***

Word count:

Must be no more than 150 words.

E.g. Impacts could relate to carbon emissions, waste production, water use or pollution. These could be minimised by purchasing GreenPower to offset, monitoring and managing energy consumption, implementing best practice recycling, implementing a sustainable event management plan or encouraging cycling.

### Child safety

In our society children are valued and their health, safety and wellbeing are important. [Protecting our children and young people from harm is everyone's job.](#)

You must ensure the safety and welfare of children and young people (up to 18 years of age) that your project has contact with, by managing risks to child safety, in particular risk of harm.

Here is a [Child Protection Policy template](#) and a [Child Safety Code of Conduct template](#).

**Do you have a child safety / protection policy and procedures? \***

Yes  No

We require a child safety/protection policy and procedures if the proposed project involves child-related work

**How will you ensure the safety of children and young people that your activities have contact with? \***

Word count:

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Must be no more than 100 words.

### **Please upload your child safety / protection policy and procedures \***

Attach a file:

### **Project risk**

Please list the specific risks that could impact the outcomes or success of your project and describe how you will address them

### **Please upload your risk assessment plan \***

Attach a file:

## Funding priorities

\* indicates a required field

This grant program includes funding priorities and your project should directly align with at least one of these.

You are required to select a primary funding priority, and if appropriate, a secondary funding priority.

If your application is successful, we will ask you to report on a set of standard performance measures. This data demonstrates the impact the City's investments are having towards achieving its goals.

You need to ensure you develop a data collection plan to report on the outcome of your grant against the funding priorities selected. The costs incurred in obtaining any evaluation of activities may be included as a request from the City in the budget.

### **Primary funding priority**

**Select the funding priority that your project will make the greatest contribution to: \***

**How will your project contribute to this funding priority? \***

Word count:

Must be no more than 200 words.

### **Secondary funding priority**

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**If applicable, select another funding priority that your project will contribute to: \***

**How will your project contribute to this funding priority? \***

Word count:

Must be no more than 200 words.

## Value-in-kind

\* indicates a required field

As part of this grant application, you can request value-in-kind for [venue hire](#) and [street banner pole hire](#).

**Note:** Outdoor venues and libraries are not available for value-in-kind requests. For outdoor events see our [outdoor events page](#) for more information.

**Are you seeking value-in-kind assistance from the City for this project? \***

Yes

No

**What is the type of value-in-kind assistance you are seeking?**

Venue hire  Street banner pole hire

## Venue hire options

**Which community venue(s) have you chosen for your project?**

Darling Square Library Idea  Darling Square Library Space (Full Idea Space) – note: Idea Space (Half Idea Space) only available during library opening hours – note: only available during library opening hours

## Community venue hire

Before applying for Community Venue hire fee waiver, you must obtain a quote from the City. Please request the quote at least 2 weeks prior to the closing date of this grant, by emailing [communityvenues@cityofsydney.nsw.gov.au](mailto:communityvenues@cityofsydney.nsw.gov.au). When requesting a quote please notify staff that you are applying for a grant with the City.

**Please list your Booking Reference Number(s) for your tentative booking \***

**What is the value for this booking as quoted by the City including GST? \***

\$

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Must be a whole dollar amount (no cents).

**What is the value for this booking as quoted by the City excluding GST? \***

\$

Must be a whole dollar amount (no cents).

Please note that if you do make a booking you commit to the terms and conditions of any City of Sydney Venue Management booking contract, regardless of the outcome of this grant application.

### Street banner pole hire

Hiring street banner poles can be requested as value-in-kind through this grant program.

**Please note that your organisation will be responsible for the cost of the design, production, installation and dismantling of the banners, as we are unable to waive these fees.**

Please see our [Banners Rate Card](#) for information on costs for installation, production and dismantle fees. Bookings can be made if your application is successful. For more information, please visit [City Banners](#). There is no need to make bookings at this stage.

You can request up to 150 banner poles for up to two weeks, once a year. Additional requests will be considered for significant events and dependent on availability in the street banner network.

**How many banner poles do you want to hire per week? \***

Must be a whole number (no decimal place) and no more than 150.

**How many weeks do you want to hire the banner poles for? \***

1

2

**What is the value for this request including GST? \***

\$

Must be a whole dollar amount (no cents).

**What is the value for this request excluding GST? \***

\$

Must be a whole dollar amount (no cents).

### Value-in-kind request - year 1

**This is the total of all the value-in-kind amounts you have requested from the City in year 1. \***

\$

This number/amount is calculated.

You will need to add this figure into the income and expenditure tables on the next page.

## Budget

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\* indicates a required field

### Budget tips

You can add rows to the income and expenditure tables as you go, please be as detailed as possible and ensure that your City of Sydney grant request matches what is listed in your budget.

**For-profit organisations are required to match the funding requested with cash.**

To calculate the volunteer time contributed to the activities, use the fees of **\$25** per hour for volunteers and **\$75** per hour for contractors or professionals volunteering their time (guide only).

Capital expenditure and equipment over \$20,000 will not be funded. Capital expenditure and equipment valued at over \$1,000 (ex GST) should have quotes attached.

All figures should be GST exclusive. For a sample budget, please see below.

The City understands that applicants may incur costs in collecting data for their acquittal and by conducting evaluation activities. These costs are eligible for funding and may be included in the budget as a request from the City. For example:

- Survey costs
- Translation and interpreters
- Evaluation activities

Should your application be successful, you will be required to report any variances in your acquittal.

**Please note:** The budget below is for the first year only. If you are requesting multi-year funding you will be required to submit the subsequent year's budget prior to the second funding period and / or accompanying an end of year report, exact details to be determined in the contract.

### Cash request - year 1

**What is the total cash amount (ex GST) requested from the City for year 1? \***

\$

Must be a whole dollar amount (no cents) and equal to 200000.

This should match the cash request from the City in the income table below.

### Income table - year 1

List all the sources of cash and in-kind income for your project in the table below.

Cash income may include any income generated from the project, your own contribution to the project, grants from other funding partners (mark approved or pending).

In-kind sources may include any non-cash items such as volunteer time, donated supplies or venues that have waived their fees.

Income description	Amount cash ex GST	Amount in-kind ex GST
City of Sydney	\$200,000	\$
	\$	\$

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	\$	\$
	\$	\$
Add additional rows for each income source	Must be a whole dollar amount (no cents).	Must be a whole dollar amount (no cents).

### Income totals - year 1

These auto-calculated fields tally the above table.

**Total cash income \***  
 \$   
 This number/amount is calculated.

**Total in-kind income \***  
 \$   
 This number/amount is calculated.

**Total cash and in-kind income \***  
 \$   
 This number/amount is calculated.

### This is the total cash and VIK contribution from you and third parties in year 1 \*

\$   
 This number/amount is calculated.  
 Ex GST

### This is the amount of cash and value-in-kind you are requesting from the City in year 1 \*

\$   
 This number/amount is calculated.

### Expenditure table - year 1

List all the various expenditure items for your project.

All of the income for your project listed above should be expended in this table, including:

- what you have allocated to City of Sydney funding
- what any in-kind sources will go towards

Expenditure description	How will you fund this expense?	Amount cash ex GST	Amount in-kind ex GST
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
Add additional rows for each expenditure source		Must be a whole dollar amount (no cents).	Must be a whole dollar amount (no cents).

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### Expenditure totals - year 1

These auto-calculated fields tally the above table.

They should match the auto-calculated income totals to ensure the budget is balanced.

**Total cash expenditure \***

\$

This number/amount is calculated.

**Total in-kind expenditure \***

\$

This number/amount is calculated.

**Total cash and in-kind expenditure \***

\$

This number/amount is calculated.

### Budget totals

If the income amount equals the expenditure amount in the tables above the below amounts will be zero.

**Total cash income - expenditure \***

\$

This number/amount is calculated.

**Total in-kind income - expenditure \***

\$

This number/amount is calculated.

**Total cash and in-kind income - expenditure \***

\$

This number/amount is calculated.

### Quotes

Please attach quotes for capital expenditure items and equipment over \$1,000 to demonstrate good value for money.

#### Attach quotes

Attach a file:

### Support material

\* indicates a required field

### Supporting documentation

Please label each document clearly with 'Document Name - Organisation - Application number'. For example: *Project Plan - City of Sydney - HAG 202425001*.

When uploading multiple attachments, wait for each file to upload before trying to attach another file. Files can be up to 25MB each; however, we do recommend trying to keep files to a maximum of 5MB - the larger the file, the longer the upload time.

**Please note: Not all supporting documentation listed below will be applicable to your project.**

#### Please select any supporting documentation relevant to your project

- Project activities timeline
- Marketing plan, communications materials or market research
- A detailed project budget
- CVs of key professionals, artists, specialists or consultants working on this project

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- Letter(s) of support from the community or other stakeholders
- A list of community members or businesses who will be involved in the proposed project
- Evidence to demonstrate owners consent
- A basic site plan for the project
- Case studies of previous projects
- Tentative venue booking arrangements for your project (not City of Sydney owned)

### Project activities timeline

Provide a detailed plan and timeline of your activities detailing actions and resources required for your project.

Considering the 3 stages of a project: design, implementation and evaluation.

#### **Attach project activities timeline \***

Attach a file:

### Marketing plan, communications materials or market research

[Business.gov.au's How to write your marketing plan](#) can help you define and focus on your priorities when you market your event.

#### **Attach marketing plan \***

Attach a file:

### Detailed project budget

#### **Attach a detailed budget of your project if required. \***

Attach a file:

CVs of key professionals, artists, specialists or consultants working on this project

#### **Attach the CVs of key professionals, artists, specialists or consultants working on this project \***

Attach a file:

Letter(s) of support from the community or other stakeholders

These are letters of support from stakeholders *other than your partners*.

#### **Attach letters of support \***

Attach a file:

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A list of community members or businesses who will be involved in the project

**Attach a list of community members or businesses who will be involved in the project \***

Attach a file:

Evidence to demonstrate owners consent

If you are using a space not commercially hired, please upload an email or letter from the owner showing permission for the intended purpose.

**Attach evidence to demonstrate owners consent \***

Attach a file:

A basic site plan for the project

A site plan provides an overview of your event, clearly shows where it will be staged, and displays the entrances and exits, facilities and more.

The [NSW Government's Event Starter Guide](#) includes advice about what to include in a site plan, as well as other resources to help organise a successful event.

**Attach site plan \***

Attach a file:

Outdoor events - Crowded Places Self-Assessment tool

Applicants organising outdoor events must consider their security needs by completing and uploading the Crowded Places Self-Assessment Tool and reviewing the guidance documents available on the Australian National Security [website](#).

Depending on the outcome of the Crowded Places Self-Assessment Tool, you may need to speak with NSW Police regarding the security needs of your event.

Security costs to ensure your event is safe and accessible can be included in your budget as a request to us.

**Attach Crowded Places Self-Assessment tool \***

Attach a file:

Case studies of previous projects

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### Attach case studies of previous projects \*

Attach a file:

Tentative venue booking arrangements (not City of Sydney owned)

### Attach the booking confirmations for any venues that are not City owned \*

Attach a file:

### Additional supporting documentation

Any other documentation relevant to your project such as photos, minutes of planning meetings, development approvals, etc.

Attach a file:

## Declarations

\* indicates a required field

### Privacy protection notice

**Purpose of collection:** This information is being collected to assess grant applications. A summary of all grant applications will be reported to Council by way of a Council report available on the City's website. The information reported to Council includes the ABN name or the name of an individual when applying under an auspice. Non-identifiable data about grant applications may also be used in public reports and in research to improve the grants program.

**Intended recipients:** City of Sydney employees

**Supply:** The supply of this information is voluntary however if you are unwilling to provide this information, the City of Sydney may be unable to provide access to City of Sydney services.

**Access/Correction:** Please contact Community Grants on 02 9265 9333 or at [communitygrants@cityofsydney.nsw.gov.au](mailto:communitygrants@cityofsydney.nsw.gov.au) to access or correct your personal information.

**Storage:** The Grants and Sponsorship Team at the City of Sydney, located at 456 Kent Street, Sydney NSW 2000, is collecting this information and the City of Sydney will store it securely.

**Other uses:** The City of Sydney will use your personal information for the purpose for which it was collected and may use it as is necessary for the exercise of other functions. Other uses may include statutory annual reporting requirements and contacting successful applicants to participate in case studies.

For further details on how the City of Sydney manages personal information, please refer to our [Privacy Management Plan](#).

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**I understand that the information in this application will be used as described \***

Yes

## Ethics framework

The City of Sydney does not support any activities or entities that unnecessarily:

- pollute land, air or water
- destroy or waste non-renewable resources
- market, promote or advertise products or services in a misleading or deceitful manner
- produce, promote or distribute products or services likely to be harmful to the community
- acquire land or commodities primarily for speculative gain
- create, encourage, or perpetuate militarism or engage in the manufacture of armaments
- entice people into financial over-commitment
- exploit people through the payment of below-award wages or poor working conditions
- unlawfully discriminate, or encourage unlawful discriminatory behaviour, including discrimination based on ability, culture, religion, age, gender and sexual orientation in employment, marketing and / or advertising practices
- sell or promote any prohibited items or services on Council land, such as fur and exotic animal skin products and feathers, other than where is permitted under traditional first nation cultural practices
- contribute to the inhibition of human rights generally.

**I confirm that my organisation and project aligns with the above ethics framework \***

Yes

**I understand that my organisation must comply with all applicable laws, including laws relating to corruption and anti-bribery \***

Yes

## Public liability insurance

If your project is successful, you will be required to provide a copy of your current public liability insurance certificate of currency to the City of Sydney. You will also be required to maintain public liability insurance throughout the duration of this project, including any project extensions.

**I understand that if my application is successful, I must provide and maintain public liability insurance for the duration of this project \***

Yes

## Declaration

I have read the accompanying guidelines for applicants provided with this application form.

I certify that all details supplied in this application and in any attached documents are true and correct, and that the application has been submitted with the authority of my

# Haymarket Activation Grant 2024-25

## Form Preview

organisation / group. I agree that I will contact the City of Sydney immediately if any information provided in this application changes or is incorrect.

**I am authorised to complete this application and have read and understood this declaration. \***

Yes

\*

First Name

Last Name

**Position held \***

**Date of declaration \***

Must be a date

## Newsletter list and submit

**If you would like to be automatically subscribed to our grants newsletter, which we use to announce future grant opportunities, please provide an email address here:**

## Submitting your application

You will find a '**Review and Submit**' button at the bottom of the 'Navigation Panel' on the left hand side of each page. You need to review your application before you can submit it.

Once you have reviewed your application you can submit it by clicking on 'Submit' at the top of the screen or on the navigation panel.

When you submit your application, you will receive an automated confirmation email with a copy of your submitted application attached. This will be sent to the email you used to register.

*If you do not receive a confirmation of submission email then you should presume that your submission has NOT been submitted.*