

Before you start

* indicates a required field

Eligibility

Check you're eligible. It's essential you read the [green building grants webpage](#) and [grants and sponsorship guidelines](#) for eligibility requirements, funding priorities, assessment criteria and other important information. An [Easy Read version](#) of the guidelines is available.

For projects involving hotels, hostels, and/or serviced apartments, you are required to match the funding requested with cash. Value-in-kind won't be accepted.

I have read the guidelines for the green building grant program *

Yes

I understand the eligibility requirements for this program *

Yes

If you have any questions, please contact the grants team on 02 9265 9333 or communitygrants@cityofsydney.nsw.gov.au.

Introduction

Green building grant

Supports building owners and owners corporations to receive environmental ratings, certifications and assessments to make their buildings resource-efficient and achieve net zero emissions by 2035.

We're here to help

If you need support or have questions, please contact the grants team on **02 9265 9333** or communitygrants@cityofsydney.nsw.gov.au

Further support is available for Aboriginal and/or Torres Strait Islander peoples, people with disability and people from culturally and linguistically diverse backgrounds.

For technical help with the SmartyGrants online form, please read the [help guide for applicants](#) and [applicant Frequently Asked Questions \(FAQ's\)](#).

Checklist to prepare your application

- Seek consent to pursue the project and commitment to implement identified improvements (for example, minutes from a Strata Committee meeting or signed statement from the building owner)

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- Arrange a quote for the proposed project from your chosen supplier (you can find accredited assessors on the [NABERS website](#) including assessors who work exclusively with apartment buildings)
- Provide a copy of the Public Liability Insurance and annual report/financial statement
- Prepare a balanced and detailed budget listing all income sources and how these will be expended

Applicant details

* indicates a required field

Primary contact details

This is the person we will primarily correspond with about this grant. Primary contacts could be:

- Residential strata managers
- Building and/or facilities managers
- Strata committee members
- Building owners/operators
- Chief engineers

Contact name *

First Name

Last Name

Position *

Phone number *

Must be an Australian phone number

Email address *

Must be an email address

Do you identify as a person with disability?

NSW Disability Inclusion Act 2014 defines disability as "A long-term physical, mental, intellectual or sensory impairment, that in interaction with various barriers, may hinder [a] person's full and effective participation in society on an equal basis with others".

Do you identify as a person from a culturally and linguistically diverse background?

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[Diversity Council Australia](#) defines cultural diversity as: "Having a mix of people from different cultural backgrounds - it can include differences in cultural/ethnic identity (how we identify ourselves and how others identify us), language, country of birth, religion, heritage/ancestry, national origin, and/or race, colour...CALD people see themselves (or their parents) or are seen by others as being from a non-English speaking background, and/or being from a non-Anglo-Celtic cultural background".

Secondary contact details

This is a secondary contact person, who is related to the project for consultation purposes.

Secondary contact name *

First Name

Last Name

Secondary contact position *

Secondary contact phone number *

Must be an Australian phone number.

Secondary contact email address *

Must be an email address.

Used for eligibility, contact and reporting.

Are you applying as an eligible organisation? *

- We are an eligible not-for-profit organisation
- We are an eligible owners corporation
- We are an incorporated association
- We are a corporation
- We are a co-operative
- We are a trustee of a trust

Does your organisation identify as a social enterprise or for-purpose business? *

- Yes
- No

Does your organisation have any of the following accreditations or certifications? *

- B Corp
- Co-operative/Mutual
- Social Traders
- Not currently accredited or certified

Applicant details

Please think carefully about what specific entity is applying. If your application is successful the grant will be contracted and paid to the *entity name* in the ABN section below.

You won't be able to change the contract or pay the grant to another entity if details are incorrect or the entity changes its name or owner.

If you name a trustee, please provide the details below where the trustee is a company.

Name of the organisation/building *

Please use your trading name or any other name you are known by publicly.

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

Does your organisation identify as an Aboriginal and/or a Torres Strait Islander Enterprise? *

Yes No

The City and Supply Nation recognise that organisations with at least 50% ownership qualify as an Aboriginal and/or Torres Strait Islander entity.

Building profile

Building 1 address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

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Select the category of your building(s): *

- Residential apartment building
- Accommodation (hotels, hostels and serviced apartments)

How many building(s) are part of this application? *

Project proposal

* indicates a required field

The following information is assessable as part of your application.

Project name *

Word count:

Must be no more than 10 words.

Include your project type and building address e.g. Renewables and/or electrification feasibility assessments - 456 Kent Street, Sydney

Provide a very brief project description that we can use to release publicly. *

Word count:

Must be no more than 30 words.

Briefly explain what your project is about and where it will take place. We may use this description in presenting your application to Council and public announcements if successful.

Select the funding priority that your project will make the greatest contribution to: *

How many years of funding support are you applying for? *

- 1 Year

Project start and end dates

City of Sydney grant funds can only support activities that occur within the funding timeframe. Please be aware that the City of Sydney cannot support costs for projects that have already started.

This is when you start work on this project.

Start date *

Must be a date and between 1/7/2025 and 30/6/2026.

This is when you finish work and report on this project.

End date *

Must be a date and between 1/7/2025 and 30/6/2026.

Diversity, inclusion and equity

Please provide evidence of diversity, inclusion and equity in the planning and delivery of the building project by addressing the below:

- How will your project ensure participation, access and inclusion in the delivery of this project across our **diverse communities**, including Aboriginal and Torres Strait Islander people, people with disability, people experiencing or at risk of homelessness, young people, older people, international students, culturally and linguistically diverse communities, women, people of diverse sexualities and genders and intersex people and low income earners.
- This could include project partners, contractors, staff hired, board members appointed.

*

Word count:

Must be no more than 200 words.

Building details - residential

* indicates a required field

What are you seeking funding for? *

- NABERS Energy & Water rating (1st year) and Action Plan
- NABERS Energy & Water rating (2nd year) and Updated Action Plan
- Renewables feasibility assessments
- Building electrification assessment, including electric vehicle charging

How many levels are there in your residential building(s) in total? *

Must be a number.

How many apartments does your residential building(s) have in total? *

Must be a number.

How many bedrooms does your residential building(s) have in total? *

Must be a number.

What is the approximate split of renters and owner-occupiers?

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% Renters

% Owner-occupiers

About your project - building 1

If you have previously obtained a rating/audit/assessment/action plan for this property, please specify what type:

When was it done?

Was it funded by a City of Sydney Grant?

If yes, has the acquittal been submitted?

If you have not previously obtained, list Other and N/A in the above question	Must be a date.		

About your project - building 2-10

Please note that additional buildings listed here must be part of the proposed project. Most often, proposed projects are for a single strata plan or single building.

List the specific addresses of all additional buildings you are making an application for.

You can click 'Add More' for additional rows for Building 4+

Building address

If you have previously obtained a rating/audit/assessment/action plan for this property please specify what type:

When was it done?

Was it funded by a City of Sydney Grant?

If yes, has the acquittal been submitted?

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.	If you have not previously obtained, list Other and N/A in the above question	Must be a date.		

What existing environmental/sustainability initiatives/projects have already been implemented in your building? For example additional recycling streams, community gardens, purchase of GreenPower, etc.?

Word count:
Must be no more than 100 words.

Please provide any evidence of having implemented projects identified from previous rating and action plan and the savings achieved.

Attach a file:

Commitment to Implement

Residential apartment applicants must demonstrate that the Strata Committee is committed to implementing operational improvements recommended by the rating and action plan or assessment and to take recommendations and reasonable business cases from the action plan/assessment to a general meeting for consideration.

You can use the following [sample motion template](#).

Please upload minutes from a Strata Committee meeting demonstrating this commitment has been agreed to: *

Attach a file:

Project Plan

Provide details of your project activities and who will undertake them.

Project activity	Person responsible	Company
Collect and collate data, including site visit(s)		
Prepare assessment(s), rating(s), and report(s)		
Lodge rating/assessment, if applicable		
Present to stakeholders		
Prepare acquittal report		

Building details - accommodation

* indicates a required field

Project type - accommodation

What are you seeking funding for? *

- NABERS Energy & Water rating (1st year) and Action Plan
- NABERS Energy & Water rating (2nd year) and Updated Action Plan
- Green Star performance rating

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- EarthCheck Certification
- Eco-tourism Certification
- Energy, Water and Waste assessments
- Renewables feasibility assessments
- Building electrification assessment, including electric vehicle charging
- Net zero action plan

About your project - building 1

How many hotel rooms, hostel beds or serviced apartments does your building have in total? *

Must be a number.

Has this building previously received an environmental rating/audit/certification? *

Please specify the type of rating/audit/certification What was the rating/ score, if available? When was it done? Was it funded by a City of Sydney Grant?

	Must be a number.	Must be a date.	
<input type="checkbox"/> Energy audit <input type="checkbox"/> NABERS energy rating <input type="checkbox"/> NABERS water rating <input type="checkbox"/> Green star performance <input type="checkbox"/> EarthCheck <input type="checkbox"/> Other			

About your project - buildings 2-10

Please list the specific addresses of all buildings you are making an application for.

You can click 'Add More' for additional rows for Building 4+

Additional building(s) name	Address	How many hotel rooms, hostel beds or serviced apartments does each building have in total?	Has this building previously received an environmental rating/audit/certification?
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	Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.	Must be a number.	

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Please specify the type of rating/audit/certification **What was the rating score, if available?** **When was it done?** **Was it funded by a City of Sydney grant?**

	Must be a number.	Must be a date.	
<input type="checkbox"/> Energy audit <input type="checkbox"/> NABERS energy rating <input type="checkbox"/> NABERS water rating <input type="checkbox"/> Green star performance <input type="checkbox"/> EarthCheck Other <input type="text"/>			
<input type="checkbox"/> Energy audit <input type="checkbox"/> NABERS energy rating <input type="checkbox"/> NABERS water rating <input type="checkbox"/> Green star performance <input type="checkbox"/> EarthCheck Other <input type="text"/>			

Commitment to implement

Is your organisation committed to implementing environmental performance improvements recommended by this project to the value of the grant, as a minimum? *

Yes

Project details

Provide details of your project activities and who will undertake them.

Please upload a detailed project plan, milestone delivery timeline as a Gantt chart, fully itemised budget/costings, qualifications/experience of personnel undertaking the project including roles and responsibilities *

Attach a file:

Budget

* indicates a required field

You're required to match cash funding if you don't meet the [guidelines](#) definition of a not-for-profit or incorporated association.

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Cash funding up to \$15,000 is available per grant application. The table below includes some of the types of ratings, certifications, audits and assessments we can support, and a suggested budget guide.

Sector

Project focus

Budget guideline

Residential

NABERS Energy & Water rating (1st year) supported with an Action Plan

Up to \$15,000

Residential

NABERS Energy & Water rating (2nd year) supported with an Updated Action Plan

Up to \$5,000

Residential

Energy, water and waste assessments

Up to \$15,000

Residential

Renewables feasibility assessments

Up to \$15,000

Residential

Building electrification assessment, including electric vehicle charging

Up to \$15,000

Accommodation

NABERS Energy and Water rating (1st year), and Waste verification supported with and Action Plan

Up to \$15,000

Accommodation

NABERS Energy and Water rating (2nd year), and Waste verification supported with and Updated Action Plan

Up to \$5,000

Accommodation

Green Star performance rating

Up to \$10,000

Accommodation

EarthCheck certification

Up to \$10,000

Accommodation

Eco-tourism certification

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Up to \$10,000

Accommodation

Energy, Water and Waste assessments

Up to \$10,000

Accommodation

Renewables feasibility assessments Up to \$15,000

Accommodation

Building electrification assessment, including electric vehicle charging Up to \$15,000

Accommodation

Net Zero action plan e.g. using Greenview methodology

Up to \$15,000

City of Sydney grant request

Funding available is dependent on your project type. Maximum funding depends on the activity you are requesting funding for.

What is the total cash amount requested from the City ex. GST? *

\$

Must be a whole dollar amount (no cents) and no more than 15000.

Income table

List all the various sources of income for your project, including Matched cash funding if you are a hotel, hostel or serviced apartment.

Income description	Funding sources	Amount cash (ex. GST)
		Must be a dollar amount.
City of Sydney grant	City of Sydney Applicant Other funding partner Other income	\$ <input type="text"/>
	City of Sydney Applicant Other funding partner Other income	\$ <input type="text"/>
		\$ <input type="text"/>

Income Totals

Total cash income

\$

This number/amount is calculated.

This is the total cash contribution from you and third parties, ex GST.

\$

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This number/amount is calculated.
Must be a number.

Expenditure table

List all the various expenditure items for your project. All of the income for your project should be expended in this table, including:

- what you have allocated to City of Sydney funding

Expenditure description	How will you fund this expense?	Amount cash (ex. GST)
		Must be a dollar amount.
Collect & collate data		\$
Prepare assessment		\$
Lodge rating/assessment		\$
Present to stakeholders		\$

Budget totals

The below income and expenditure totals should match.

Total cash income

\$

This number/amount is calculated.

Total cash expenditure

\$

This number/amount is calculated.

Quotes

Please upload quote(s) from appropriately qualified professional(s) for each item of work.

For applications seeking support for a rating, the quote must include both the rating and an action plan to improve the rating.

Attach quote(s) *

Attach a file:

A minimum of 1 file must be attached.

Financial statement

Please upload your most recent Annual report with financial statements *

Attach a file:

Additional material

* indicates a required field

City of Sydney Villages

Our local area is divided into **10 village groups**. Each village is unique and dynamic in its own right with its own set of cultural, social, economic and environmental characteristics.

Please locate which **village** your project will take place in. You may also wish to view this [map](#) of the City of Sydney area.

What village is your building(s) located in? *

- CBD and Harbour
- Chinatown and CBD South
- Crown and Baptist Streets
- Glebe Point Road
- Green Square and City South
- Harris Street
- King Street
- Macleay Street and Woolloomooloo
- Oxford Street
- Redfern Street
- None of the above

Use the details below to help you:

CBD and Harbour - Sydney City - The Rocks, Dawes Point, Millers Point, Walsh Bay & Barangaroo **Chinatown and CBD South** - Haymarket, Southern CBD & Chinatown **Crown and Baptist Streets** - Surry Hills, Moore Park & East Redfern **Glebe Point Road** - Glebe, Forest Lodge & parts of Ultimo, Annandale & Camperdown **Green Square and City South** - Beaconsfield, Rosebery, Zetland & parts of Alexandria, Waterloo & St Peters **Harris Street** - Pyrmont, Broadway & parts of Ultimo **King Street** - Newtown, Erskineville & parts of Camperdown & Alexandria **Macleay Street and Woolloomooloo** - Woolloomooloo, Potts Point, Elizabeth Bay, Rushcutters Bay & Kings Cross **Oxford Street** - Paddington, Darlinghurst, East Sydney, Centennial Park **Redfern Street** - West Redfern, Chippendale, Darlington, Eveleigh, Golden Grove & parts of Waterloo & Alexandria

Environmental sustainability

Any event or activity we fund must be delivered in an environmentally sustainable way. Please read our [sustainable event guidelines](#) and [guidelines for single use items](#).

We encourage organisations to reduce the carbon impact of their project and at a minimum purchase an appropriate amount of [GreenPower](#) to offset electricity consumed.

What are the potential environmental impacts of your project and how will you minimise these? *

Word count:

Must be no more than 100 words.

E.g. Impacts could relate to carbon emissions, waste production, water use or pollution. These could be minimised by purchasing Green Power to offset, monitoring and managing energy consumption, implementing best practice recycling, implementing a sustainable event management plan or encouraging cycling, decision-makers to use understanding of site's resource consumption to drive uptake of resource reduction measures.

Additional supporting documents (optional)

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Please upload any additional document relevant to your application.

Attach a file:

Files can be up to 25MB each. Please label documents clearly with 'Application number - Organisation - Document Name'. For example: GBG SR 202526000 - Contractor - Professional experience.

Grants Newsletter subscription

If you would like to be automatically subscribed to our grants newsletter, which we use to announce future grant opportunities, please provide an email address here:

Declarations

* indicates a required field

Privacy protection notice

Purpose of collection: This information is being collected to manage our grant applications. A summary of all grant applications will be reported to Council by way of a Council report available on the City of Sydney's website. The information reported to Council includes the ABN name or the name of an individual when applying under an auspice. Non-identifiable data about grant applications may also be used in public reports and in research to improve the grants program.

Intended recipients: City of Sydney employees and authorised external third parties

Supply: The supply of this information is voluntary however if you are unwilling to provide this information, the City of Sydney may be unable to provide access to City of Sydney services.

Access/Correction: Please contact the grants team on 02 9265 9333 or at communitygrants@cityofsydney.nsw.gov.au to access or correct your personal information.

Storage: The Grants and Sponsorship Team at the City of Sydney, located at 456 Kent Street, Sydney NSW 2000, is collecting this information and the City of Sydney will store it securely.

Other uses: The City of Sydney will use your personal information for the purpose for which it was collected and may use it as is necessary for the exercise of other functions. Other uses may include deidentified reporting requirements and contacting successful applicants to participate in case studies.

For further details on how the City of Sydney manages personal information, please refer to our [privacy management plan](#).

I understand that the information in this application will be used as described *

Yes

Ethics framework

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The City of Sydney does not support any activities or entities that unnecessarily:

- pollute land, air or water
- destroy or waste non-renewable resources
- market, promote or advertise products or services in a misleading or deceitful manner
- produce, promote or distribute products or services likely to be harmful to the community
- acquire land or commodities primarily for speculative gain
- create, encourage, or perpetuate militarism or engage in the manufacture of armaments
- entice people into financial over-commitment
- exploit people through the payment of below-award wages or poor working conditions
- unlawfully discriminate, or encourage unlawful discriminatory behaviour, including discrimination based on ability, culture, religion, age, gender and sexual orientation in employment, marketing and / or advertising practices
- sell or promote any prohibited items or services on Council land, such as fur and exotic animal skin products and feathers, other than where is permitted under traditional first nation cultural practices
- contribute to the inhibition of human rights generally.

For more information refer to the [grants and sponsorship policy](#).

I confirm that my organisation and project aligns with the above ethics framework

*

Yes

I understand that my organisation must comply with all applicable laws, including laws relating to corruption and anti-bribery *

Yes

Public liability insurance and reporting measures

If your project is successful, you will be required to provide a copy of your current public liability insurance certificate of currency to the City of Sydney. You will also be required to maintain public liability insurance throughout the duration of this project, including any project extensions.

If your application is successful, we will ask you to report on a set of standard performance measures. This data demonstrates the impact the City of Sydney's investments are having towards achieving its goals. You need to ensure you develop a data collection plan to report on the outcome of your grant against the funding priorities selected.

I understand that if my application is successful, I must provide and maintain public liability insurance for the duration of this project *

Yes

I understand that if my application is successful, I must report on a set of standard performance measures as requested by the City *

Yes

Building declaration

Please confirm that the building owner understands and commits to the following:

- Ratings, action plans and assessment reports will be provided to the City
- All second year ratings will be publicly disclosed
- Information and images requested by the City for the purpose of developing case studies to demonstrate outcomes will be provided
- Nominating a representative to be responsible for implementing and monitoring identified opportunities

I confirm that the building owner understands and commits to the above declaration *

Yes

Declaration

I certify that all details supplied in this application and in any attached documents are true and correct, and that the application has been submitted with the authority of my organisation / group. I agree that I will contact the City of Sydney immediately if any information provided in this application changes or is incorrect.

I am authorised to complete this application and have read and understood this declaration *

Yes

*

First Name

Last Name

Position held *

Date of declaration *

Must be a date

Submitting your application

You will find a '**Review and Submit**' button at the bottom of the 'Navigation Panel' on the left hand side of each page. You need to review your application before you can submit it.

Once you have reviewed your application you can submit it by clicking on 'Submit' at the top of the screen or on the navigation panel.

When you submit your application, you will receive an automated confirmation email with a copy of your submitted application attached. This will be sent to the email you used to register.

If you do not receive a confirmation email, your application has not been submitted.

