

Before you start

* indicates a required field

Before you begin your application, we recommend you:

1. Review our [step-by-step guide](#) for grant applicants
2. Check out our [grant application resources](#)

You must also read the [artist support grant](#) webpage and [grants guidelines](#). An [Easy Read version](#) of the guidelines is also available.

This will help you confirm your eligibility and understand funding priorities and assessment criteria.

I have read the guidelines for the creative grants program *

☐ Yes

Technical support

If you need technical help with the SmartyGrants online form, read the [help guide for applicants](#) and [applicant frequently asked questions](#).

We're here to help

We provide further support for Aboriginal and Torres Strait Islander people, people with disability and people from diverse cultural and language backgrounds.

If you need support or have questions, contact the grants team at grants@cityofsydney.nsw.gov.au or on 02 9265 9333.

To access translating and interpreting services you can [get help in your language](#) or call 131 450.

Eligibility

* indicates a required field

To be eligible, an applicant must:

- apply as an eligible entity type
- be working as a professional practicing artist
- be living in Greater Sydney area
- be 18 years or older at time of application
- be a citizen or permanent resident of Australia

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- contribute to or be connected to the creative and cultural network in the City of Sydney local area
- not be a current recipient of the City of Sydney creative live and work spaces, accommodation or short-term empty properties grants
- not be an artist who has received artist support funding in the past 12 months
- comply with the general eligibility conditions of this grant program.

On the next page you'll need to provide a valid Australian Business Number (ABN). The entity type of your ABN must match what you select here.

Are you applying as an eligible individual or with an auspice organisation? *

- ☐ I am an eligible sole trader
- ☐ I am an individual auspiced by an eligible not-for-profit organisation
- ☐ None of the above

Are you working as a professional practicing artist? *

- ☐ Yes ☐ No

Details of the definition of a professional practicing artist are in the 'glossary of terms and entities' section of the [grants guidelines](#).

Are you living in Greater Sydney? *

- ☐ Yes ☐ No

See map of [Greater Sydney area](#).

Are you 18 years or older at time of application? *

- ☐ Yes ☐ No

Are you a citizen or permanent resident of Australia? *

- ☐ Yes ☐ No

Do you contribute to or are you connected to the creative and cultural network in the City of Sydney local area? *

- ☐ Yes ☐ No

Contribution and/or connection must be in the [City of Sydney local area](#).

Are you a current recipient of the City of Sydney creative live and work spaces, accommodation or short-term empty properties grants? *

- ☐ Yes ☐ No

Do you comply with the general eligibility conditions of this program? *

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☐ Yes

☐ No

Details about the general eligibility conditions are in the 'information for applicants' section of the [grants guidelines](#).

Not eligible to apply

Based on your responses to these eligibility questions, you're not eligible to apply for the creative grants artist support category.

If you need support or have questions, contact our grants team on 02 9265 9333 or grants@cityofsydney.nsw.gov.au

I understand the eligibility requirements for this program *

☐ Yes

If you have any questions, contact our grants team on 02 9265 9333 or grants@cityofsydney.nsw.gov.au

Applicant details

* indicates a required field

We require this information for entity confirmation, reporting and contact details.

Application contact

This may be different to the applicant details. This information is for the person we'll contact about this application.

Contact name *

First Name

Last Name

Position

Phone number *

Must be an Australian phone number

Email address *

Must be an email address

Applicant details

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Applicant name *

First Name

Last Name

Please think carefully about what specific entity is applying.

If your application is successful and no auspice is required, the funding will be contracted and paid to the **entity name in the ABN section below**.

You won't be able to change the contract and we can't pay the funds to another entity if the details are incorrect in this application or the entity changes its name or owner.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

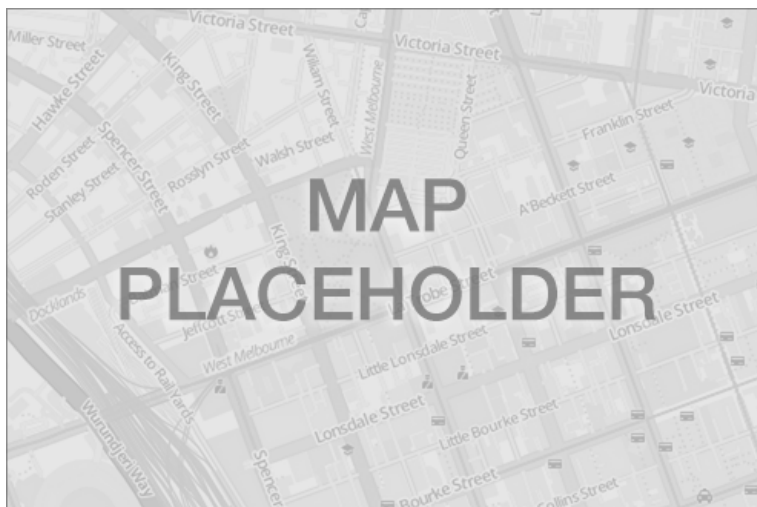
(Australian Business Number)

Applicant address *

Address

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Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Applicant postal address (if different)

Address

Do you identify as Aboriginal and/or Torres Strait Islander? *

☐ Yes

☐ No

Applicant website

Must be a URL.

If you don't have a website, you can include your social media account.

Auspice organisation details

As you're an individual or unincorporated community group, you'll need another organisation known as an auspicing organisation, to support your application.

Auspicing means an eligible organisation handles the funding because you aren't able to apply on your own.

If you decide to work with an auspicing organisation, you should choose one that works in your field and can support your proposal.

For more information, see our [guide on understanding auspicing](#).

If your application is successful the funding will be contracted and paid to the **entity name in the ABN section below**.

You won't be able to change the contract and we can't pay the funds to another entity if the details are incorrect in this application or the entity changes its name or owner.

Auspice organisation name *

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Trading name or any other name the auspice is known by publicly.

Auspice ABN *

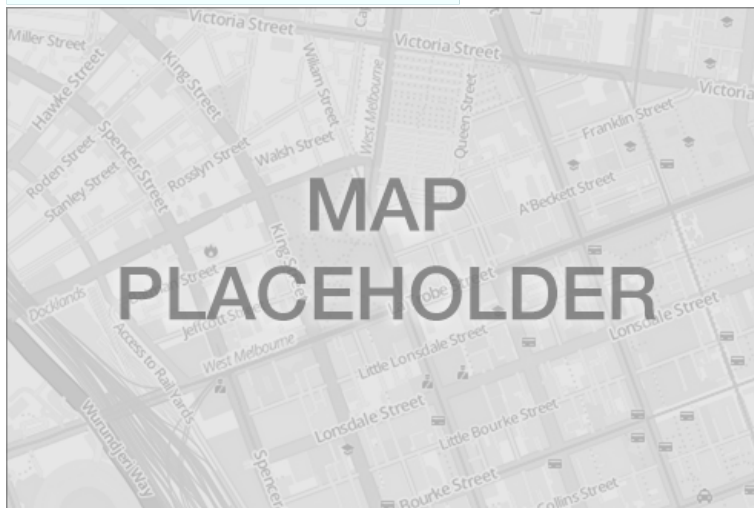
The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.
(Australian Business Number)

Auspice address *

Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Auspice postal address (if different from above)

Address

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Auspice website

Must be a URL.

Attach a letter from your auspicing organisation confirming they agree to accept and manage the funding on your behalf *

Attach a file:

Files can be up to 25MB each. Please ensure the name of your file is clear.

Auspice contact *

First Name

Last Name

Auspice contact position *

Auspice contact number *

Must be an Australian phone number

Auspice contact email *

Must be an email address

Creative practice

Select the creative practice that best describes your work *

- ☐ writers
- ☐ visual artists
- ☐ craft practitioners
- ☐ actors and directors
- ☐ dancers and choreographers
- ☐ musicians and singers
- ☐ composers, songwriters and arrangers
- ☐ community cultural development artists
- ☐ Aboriginal cultural practitioners
- ☐ Other:

If your creative practice involves more than one criterion, select the other practices (if applicable)

- ☐ writers
- ☐ visual artists
- ☐ craft practitioners
- ☐ actors and directors
- ☐ dancers and choreographers

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- ☐ musicians and singers
- ☐ composers, songwriters and arrangers
- ☐ community cultural development artists
- ☐ Aboriginal cultural practitioners
- ☐ Other:

Creative and cultural impact

* indicates a required field

We'll assess the following information as part of your application.

Assessors will look at the creative and cultural impact of your proposal, its creative vision and/or your track record and need for support to continue your practice in Sydney.

Tell us about your professional arts, cultural or creative practice *

Word count:

Must be no more than 200 words.

What impact will this opportunity have on your creative practice? *

Word count:

Must be no more than 200 words.

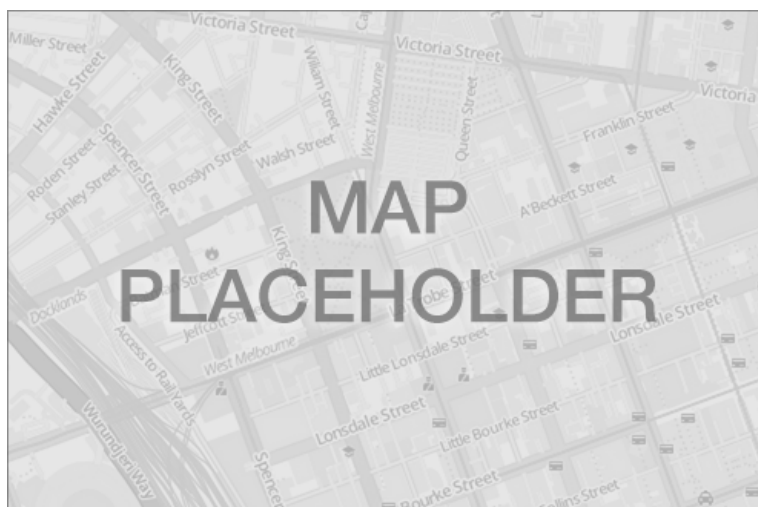
Main location

Where will most of your practice take place? *

Address

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Address Line 1, Suburb/Town, State/Province, and Postcode are required.

This is the main area where your project will happen. If there isn't a specific street address, place the map pin in the general area.

City of Sydney villages

Our local area is divided into 10 village groups. Each village is unique and dynamic in its own right with its own set of cultural, social, economic and environmental characteristics.

Please locate which [village](#) your practice will benefit most. You may also wish to view this [map](#) of the City of Sydney area.

Which village will benefit most from your project? *

- ☐ CBD and Harbour village
- ☐ Chinatown and CBD South village
- ☐ Crown and Baptist Streets village
- ☐ Glebe Point Road village
- ☐ Green Square and City South village
- ☐ Harris Street village
- ☐ King Street village
- ☐ Macleay Street and Woolloomooloo village
- ☐ Oxford Street village
- ☐ Redfern Street village
- ☐ Across villages the City of Sydney local area
- ☐ None of the above

If applicable, which other village(s) will benefit from your practice?

- ☐ CBD and Harbour village
- ☐ Chinatown and CBD South village
- ☐ Crown and Baptist Streets village
- ☐ Glebe Point Road village
- ☐ Green Square and City South village
- ☐ Harris Street village
- ☐ King Street village
- ☐ Macleay Street and Woolloomooloo village
- ☐ Oxford Street village
- ☐ Redfern Street village
- ☐ Across villages the City of Sydney local area
- ☐ None of the above

Use the details below to help you:

CBD and Harbour village - Sydney City -
The Rocks, Dawes Point, Millers Point, Walsh Bay & Barangaroo

Chinatown and CBD South village
- Haymarket, Southern CBD & Chinatown

Crown and Baptist Streets village - Surry Hills, Moore Park & East Redfern

Glebe Point Road village - Glebe, Forest Lodge & parts of Ultimo, Annandale & Camperdown

Green Square and City South village
- Beaconsfield, Rosebery, Zetland & parts of Alexandria, Waterloo & St Peters

Harris Street village - Pyrmont, Broadway & parts of Ultimo

King Street village - Newtown, Erskineville & parts of Camperdown & Alexandria

Macleay Street and Woolloomooloo village - Woolloomooloo, Potts Point, Elizabeth Bay, Rushcutters Bay & Kings Cross

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Oxford Street village - Paddington, Darlinghurst, East Sydney, Centennial Park

Redfern Street village - West Redfern, Chippendale, Darlington, Eveleigh, Golden Grove & parts of Waterloo & Alexandria

Community benefit

* indicates a required field

Describe your artistic connection to the community in the [City of Sydney local area](#). This can include tertiary and cultural institutions, private or artist run spaces, galleries, venues, community led initiatives and other creatives and networks.

Community members

Which City of Sydney community is your practice most connected to? *

If relevant, which other City of Sydney community is your practice connected to?

Community connection

What is your contribution and connection with the selected community members and the creative and cultural network in the City of Sydney local area? *

Word count:

Must be no more than 250 words.

Diversity, inclusion and equity

Consider how your practice will ensure participation, access and inclusion across our diverse communities. These include our priority communities:

- Aboriginal and Torres Strait Islander peoples
- people on low incomes
- people renting including social housing residents
- people experiencing homelessness
- people with disability
- people with lived experience of a mental health and/or chronic condition
- people over 65
- young people and children under 5

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- new immigrants, non-citizens and refugees
- people with English as a second language
- people of diverse sexualities and genders
- women and girls.

In relation to your lived experience and our priority communities, how will this grant help you continue your creative work in Sydney? *

Word count:

Must be no more than 200 words.

Find more information about our diverse communities on our [website](#).

Letters of support from the community

To show your connection to the local area, you need to provide proof that local community members, groups or organisations in the [City of Sydney local area](#) support your practice. These letters should be specific to your proposal and must be signed and dated by an authorised representative.

To assist you, view our [letters of support guide](#).

The City of Sydney can't provide letters of support.

Attach a file:

Files can be up to 25MB each.

Capacity and experience

* indicates a required field

Capacity

What are your goals/focus for your creative practice for the duration of the grant *

Word count:

Must be no more than 200 words.

Experience

Please attach a copy of your artist bio or CV *

Attach a file:

Files can be up to 25MB each

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Please attach examples of your work/portfolio *

Attach a file:

Files can be up to 25MB each. This could be a document that contains links to your work online, for example, images, writing, video.

Budget

Cash funding of \$25,000 per person for one year is available. This funding will support any aspect of creative practice, cost of living and costs of producing new work.

Cash request

Total cash amount (excluding GST) you're requesting from the City of Sydney? *

\$25000

Expenses

If successful, what are you most likely to spend your artist support grant on?

- ☐ Paying myself a fee for creative work
- ☐ Materials required for my creative practice
- ☐ Hiring or renting studio space to develop work
- ☐ Hiring space to present work in
- ☐ Paying fees to creative collaborators
- ☐ Marketing costs to promote my work
- ☐ Travel expenses to undertake an interstate creative opportunity
- ☐ Costs of training in a creative practice
- ☐ General business expenses, insurances, etc
- ☐ My rent or housing costs
- ☐ Childcare
- ☐ A support worker or services
- ☐ Other:

Financial documents

Optional: Attach your own budget file (if you have one) and/or quotes for capital expenditure items and equipment above \$1,000 to demonstrate good value for money.

Your budget (optional)

Attach a file:

Files can be up to 25MB each. Please label documents clearly.

Your quotes

Attach a file:

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Files can be up to 25MB each.

Priorities

* indicates a required field

First funding priority

Select the funding priority that your proposal will make the greatest contribution to: *

How will your practice contribute to this funding priority? *

Word count:

Must be no more than 200 words.

Second funding priority

If applicable, select another funding priority that your proposal will contribute to: *

How will your practice contribute to this funding priority? *

Word count:

Must be no more than 200 words.

Additional material

* indicates a required field

Child safety

If your practice involves working with children or young people under 18, you must show how you'll keep them safe.

You're responsible for the safety and wellbeing of any child or young person who has contact with your practice. This means identifying any risks and taking steps to prevent harm.

You should also check if your City of Sydney grant application needs a [child safety policy](#), understand what is considered child-related work under the law, and use

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available templates to create your own child safety or child protection policies and procedures.

Are any children or young people involved in, or affected by, any of the activities in this application? *

☐ Yes ☐ No

Do you have a child safety protection policy and procedures? *

☐ Yes ☐ No

Note, this is required if your project involves child-related work.

How will you keep children and young people safe when they take part in your activities? *

Word count:

Must be no more than 100 words.

If you're a sole trader working with children and you don't have your own child protection policies, you must work with an auspicing organisation that can provide the required safeguards and framework.

Upload your child safety or child protection policy and procedures *

Attach a file:

Files can be up to 25MB each.

Additional supporting documents (optional)

Please upload any additional document relevant to your application.

Attach a file:

Files can be up to 25MB each. Please label documents clearly.

Grants newsletter

If you'd like to subscribe to our grants newsletter, where we announce future grant opportunities, please provide your email address here:

Declarations

* indicates a required field

Privacy protection notice

Purpose of collection: This information is being collected to manage our grant applications. A summary of all grant applications will be reported to Council and this report will be available on the City of Sydney's website. The information reported to Council includes the ABN name or the name of an individual when applying under an auspice. Non-identifiable data about grant applications may also be used in public reports and in research to improve the grants program.

Intended recipients: City of Sydney employees and authorised external third parties

Supply: The supply of this information is voluntary however if you are unwilling to provide this information, the City of Sydney may be unable to provide access to City of Sydney services.

Access/Correction: Please contact the grants team on 02 9265 9333 or at grants@cityofsydney.nsw.gov.au to access or correct your personal information.

Storage: The grants team at the City of Sydney, located at 456 Kent Street, Sydney NSW 2000, is collecting this information and the City of Sydney will store it securely.

Other uses: The City of Sydney will use your personal information for the purpose for which it was collected and may use it as is necessary for the exercise of other functions. Other uses may include deidentified reporting requirements and contacting successful applicants to participate in case studies.

For further details on how the City of Sydney manages personal information, please refer to our [privacy management plan](#).

I understand that the information in this application will be used as described *

☐ Yes

Ethics framework

The City of Sydney does not support any activities or entities that unnecessarily:

- allow the exploitation, misrepresentation or misappropriation of Indigenous cultural and intellectual property or cultural identity
- pollute land, air or water or derive their principal source of revenue from the extraction or sale of coal, oil or gas
- destroy or waste non-renewable resources
- market, promote or advertise products or services in a misleading or deceitful manner
- produce, promote or distribute products or services likely to be harmful to the community
- acquire land or commodities primarily for speculative gain
- create, encourage, or perpetuate militarism or engage in the manufacture of armaments
- encourage gambling or entice people into financial over-commitment
- exploit people through the payment of below-award wages or poor working conditions
- unlawfully discriminate, or encourage unlawful discriminatory behaviour, including discrimination based on ability, culture, religion, age, gender or sexual orientation in employment, marketing or advertising practices or contribute to the inhibition of human rights generally

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- sell or promote prohibited items or services on City of Sydney land, such as fur and exotic animal skin products and feathers, other than where permitted under traditional First Nations cultural practices
- promote pornography
- support the production or sale of tobacco.

For more information refer to the [City of Sydney ethics framework](#).

I confirm that the project and I/my organisation align with the above ethics framework *

☐ Yes

I understand that I/my organisation must comply with all applicable laws, including those related to corruption and anti-bribery *

☐ Yes

Public liability insurance and reporting measures

If your project is successful, you'll be required to provide a copy of your current public liability insurance certificate of currency to the City of Sydney. You'll also be required to maintain public liability insurance throughout the duration of your project, including any project extensions.

If your application is successful, we'll ask you to report on a set of standard performance measures. This data demonstrates the impact the City of Sydney's investments are having towards achieving its goals. You need to ensure you develop a data collection plan to report on the outcome of your grant against the funding priorities selected.

I understand that if my application is successful, I must provide and maintain public liability insurance for the duration of this project *

☐ Yes

I understand that if my application is successful, I must report on a set of standard performance measures as requested by the City *

☐ Yes

Subminimum wage

The City of Sydney doesn't provide grants to applicants that pay a subminimum wage to workers, including applicants that are or engage Australian Disability Enterprises (ADEs).

I confirm that the project and I/my organisation are not paying a subminimum wage to workers, including applicants that are or engage Australian Disability Enterprises (ADEs) *

☐ Yes

Indigenous cultural and intellectual property rights

The City of Sydney doesn't provide grants to applicants or for projects that do not respect [Indigenous cultural and intellectual property rights](#).

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I confirm that the project and I/my organisation respect Indigenous cultural and intellectual property rights *

☐ Yes

Environmental sustainability

Any project we fund must be delivered in an environmentally sustainable way. Please read our [sustainable event guidelines](#) and [guidelines for single use items](#).

You should take actions to reduce the environmental impact of your project, in particular to eliminate single-use items, reduce waste production, water use or pollution. These could be minimised by purchasing [GreenPower](#) to offset, monitoring and managing energy consumption, best practice recycling, a sustainable event management plan or encouraging cycling.

I confirm that I will take action to deliver the project in an environmentally sustainable way *

☐ Yes

Declaration

I certify that all details supplied in this application and in any attached documents are true and correct, and that the application has been submitted with the authority of my organisation/group. I agree that I will contact the City of Sydney immediately if any information provided in this application changes or is incorrect.

I am authorised to complete this application and have read and understood this declaration *

☐ Yes

*

First Name

Last Name

Position held *

Date of declaration *

Must be a date

Submitting your application

You will find a 'Review and Submit' button at the bottom of the 'navigation panel' on the left hand side of each page. You need to review your application before you can submit it.

Once you have reviewed your application you can submit it by clicking on 'Submit' at the top of the screen or on the navigation panel.

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When you submit your application, you'll receive an automated confirmation email with a copy of your submitted application attached. This will be sent to the email you used to register and submit an application.

If you don't receive a confirmation email within 10 minutes of submitting your application, it has not been submitted — please contact the grants team on 02 9265 9333 or grants@cityofsydney.nsw.gov.au