# Aboriginal and Torres Strait Islander collaboration fund - 2026/27
Form Preview

## Before you start

* indicates a required field

Before you begin your application, we recommend you:

1. Review our step-by-step guide for grant applicants
2. Check out our grant application resources

You must also read the Aboriginal and Torres Strait Islander collaboration fund webpage and grants guidelines. An Easy Read version of the guidelines is also available.

This will help you confirm your eligibility and understand funding priorities and assessment criteria.

**I have read the guidelines for the Aboriginal and Torres Strait Islander collaboration fund program** *
○ Yes

### Technical support

If you need technical help with the SmartyGrants online form, read the help guide for applicants and applicant frequently asked questions.

### We're here to help

We provide further support for Aboriginal and Torres Strait Islander people, people with disability and people from culturally and linguistically diverse backgrounds.

If you need support or have questions, contact the grants team at grants@cityofsydney.nsw.gov.au or on 02 9265 9333.

To access the translation and interpreting services and get help in your language, call 131 450.

## Eligibility

* indicates a required field

To be eligible, an applicant must:

- apply as an eligible entity type
- operate in the City of Sydney local area or demonstrate significant benefits to our local communities
- provide benefit to local Aboriginal and Torres Strait Islander communities

- provide proof of aboriginality
- comply with the general eligibility conditions of this grant program.

On the next page you'll need to provide a valid Australian Business Number (ABN). The entity type of your ABN must match what you select here.

**Are you applying as an eligible organisation or with an auspice organisation?** *
○ We are an eligible not-for-profit organisation
○ We are an incorporated association
○ We are a corporation
○ We are a co-operative
○ I am an eligible sole trader
○ We are a trustee of a trust
○ I am an individual auspiced by an eligible not-for-profit organisation
○ We are an unincorporated community group auspiced by an eligible not-for-profit organisation
○ None of the above

## Trust deed

**Upload the trust deed of the trustee applying** *
Attach a file:

**Do you operate in the City of Sydney local area or will your project demonstrate significant benefits to our local communities?** *
○ Yes ○ No
See map of the City of Sydney local area.

**Do you comply with the general eligibility conditions of this program?** *
○ Yes ○ No
Details about the general eligibility conditions are in the 'information for applicants' section of the grants guidelines.

**Does your project benefit local Aboriginal and Torres Strait Islander communities?** *
○ Yes ○ No

**Can you provide proof of Aboriginality?** *
○ Yes ○ No

## Proof of Aboriginality

To be eligible for this fund, applicants are required to provide confirmation of Aboriginality.

We prefer that this confirmation is from a registered Aboriginal and Torres Strait Islander community organisation that is stamped with its common seal, which confirms the applicant:

- is of Aboriginal and/or Torres Strait Islander descent
- identifies as an Aboriginal and/or Torres Strait Islander person
- is accepted as such by the Aboriginal and/or Torres Strait Islander community in which you live, or formerly lived.

Aboriginal and Torres Strait Islander organisations are required to provide proof of certification or registration from one of the following organisations:

- NSW Indigenous Chamber of Commerce
- Supply Nation
- Office of the Registrar of Indigenous Corporations

Please note, confirmation is required of all applicants, except for an auspice.

**Upload proof of Aboriginality document** *
Attach a file:

## Not eligible to apply

Based on your responses to these eligibility questions, you're not eligible to apply for the Aboriginal and Torres Strait Islander collaboration fund.

If you need support or have questions, please contact the grants team at grants@cityofsydney.nsw.gov.au or on 02 9265 9333.

**I understand the eligibility requirements for this program** *
○ Yes
If you have any questions, contact our grants team on 02 9265 9333 or grants@cityofsydney.nsw.gov.au

# Applicant details

* indicates a required field

## We require this information for entity confirmation, reporting and contact details.

## Application contact

This may be different to the applicant details. This information is for the person we'll contact about this application.

**Contact name** *
First Name
Last Name

**Contact position** *

**Contact phone number** *
Must be an Australian phone number

**Contact email address** *
Must be an email address

**Are you a person with disability?**

**Are you a person from a diverse cultural or language background?**

## Applicant details

**Applicant name** *
○ Individual ○ Organisation
Organisation Name
First Name
Last Name
For organisations, the trading name or any other name you are known by publicly.

**Please think carefully about what specific entity is applying.**

If your application is successful (and no auspice is required) the funding will be contracted and paid to the **entity name in the ABN section below**.

**You won't be able to change the contract and we can't pay the funds to another entity** if the details are incorrect in this application or the entity changes its name or owner.

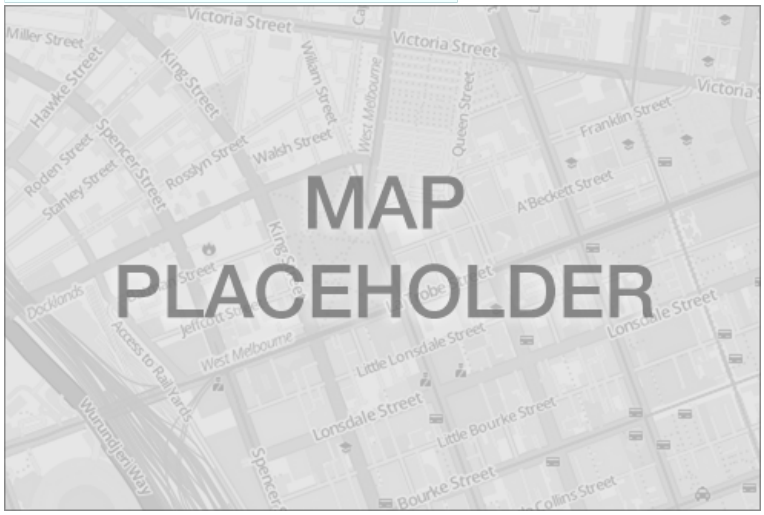
If you're naming a trustee, provide the details of the trustee (where the trustee is a company).

**Applicant ABN** *
The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

| Information from the Australian Business Register | |
|---|---|
| ABN | |
| Entity Name | |
| ABN Status | |
| Entity Type | |
| Goods & Services Tax (GST) | |
| DGR Endorsed | |
| ATO Charity Type | More information |
| ACNC Registration | |
| Tax Concessions | |
| Main Business Location | |

Must be an ABN.
(Australian Business Number)

**Applicant address** *
Address




Address Line 1, Suburb/Town, State/Province, and Postcode are required.

**Applicant postal address (if different from above)**
Address

**Is your organisation an Aboriginal and/or Torres Strait Islander enterprise?** *
○ Yes ○ No
The City of Sydney and Supply Nation recognise that organisations with at least 50% ownership qualify as an Aboriginal and/or Torres Strait Islander enterprise.

**Applicant website**

Must be a URL.
If you don’t have a website, you can include your social media account.

**Does your organisation identify as a social enterprise or for purpose business?** *

○ Yes ○ No

**Does your organisation have any of the following accreditations or certifications?** *

○ B Corp
○ Co-operative/Mutual
○ Employee Ownership Trust
○ Social Traders
○ Not currently accredited or certified

## Auspice organisation details

As you’re an individual or unincorporated community group, you’ll need another organisation (called an auspicing organisation) to support your application.

Auspicing means an eligible organisation handles the funding because you aren’t able to apply on your own.

Your auspicing organisation does not need be an Aboriginal or Torres Strait Islander-led or owned.

If you decide to work with an auspicing organisation, you should choose one that works in your field and can support your proposal.

For more information, see our guide on understanding auspicing.

If your application is successful the funding will be contracted and paid to the **entity name in the ABN section below**.

**You won’t be able to change the contract and we can't pay the funds to another entity if details are incorrect in this application or the entity changes its name or owner.**

**Auspice organisation name** *

Trading name or any other name the auspice is known by publicly.

**Auspice ABN** *

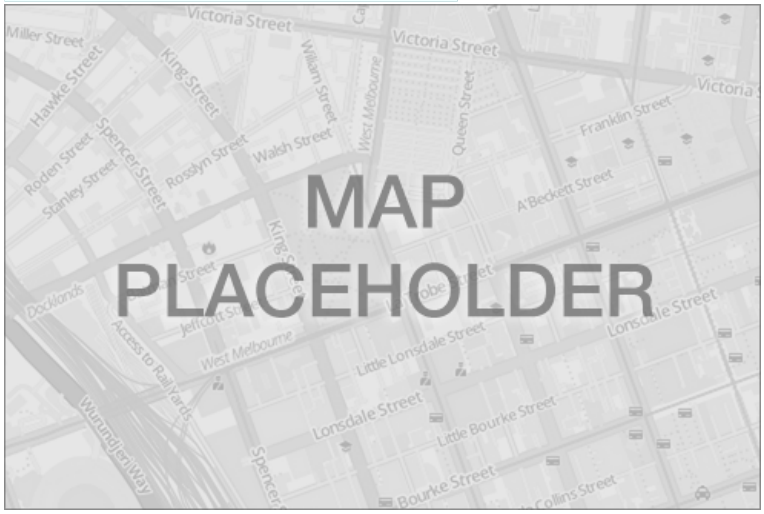
The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

| Information from the Australian Business Register |
| --- |
| ABN |
| Entity Name |

| | |
|---|---|
| ABN Status | |
| Entity Type | |
| Goods & Services Tax (GST) | |
| DGR Endorsed | |
| ATO Charity Type | More information |
| ACNC Registration | |
| Tax Concessions | |
| Main Business Location | |

Must be an ABN.
(Australian Business Number)

**Auspice address** *
Address




Address Line 1, Suburb/Town, State/Province, and Postcode are required.

**Auspice postal address (if different from above)**
Address

**Auspice website**

Must be a URL.

**Attach a letter from your auspicing organisation confirming they agree to accept and manage the funding on your behalf** *
Attach a file:

Files can be up to 25MB each. Please ensure the name of your file is clear.

**Auspice contact** *
First Name Last Name

**Auspice contact position** *

**Auspice contact number** *
Must be an Australian phone number

**Auspice contact email** *
Must be an email address

## Project summary

* indicates a required field

We'll assess the following information as part of your application.

**Project name** *
Word count:
Must be no more than 10 words.
We may use this name when we present your application to Council and in public announcements if your application is successful.

**Brief project description** *
Word count:
Must be no more than 30 words.
Briefly explain what, where and when your project or event will take place. We may use this description when we present your application to Council and public announcements if your application is successful.

**How much cash funding support do you need?** *
○ $25,000 cash or less
○ From $25,001 to $50,000 cash
If you apply for $25,001 to $50,000 cash, you'll need to respond to risk management questions later.

## Project start and end dates

Our funds can only support activities that occur during the funding timeframe. We can’t support costs for projects that have already started.

When will you start work on this project?

**Project start date** *

Must be a date.

When will you finish and report on this project?

**Project end date** *

Must be a date.

## Event or activities start and end dates

**Event or activities start date** *

Must be a date and no earlier than 1/7/2026.

**Event or activities end date** *

Must be a date and between 1/7/2026 and 31/12/2027.

**How often will your event(s) or activities run?** *

For example, weekly on Mondays, from 4 to 11 September 2027, 1st Tuesday of every month or a one-day event on 20 October.

# What is your project

* indicates a required field

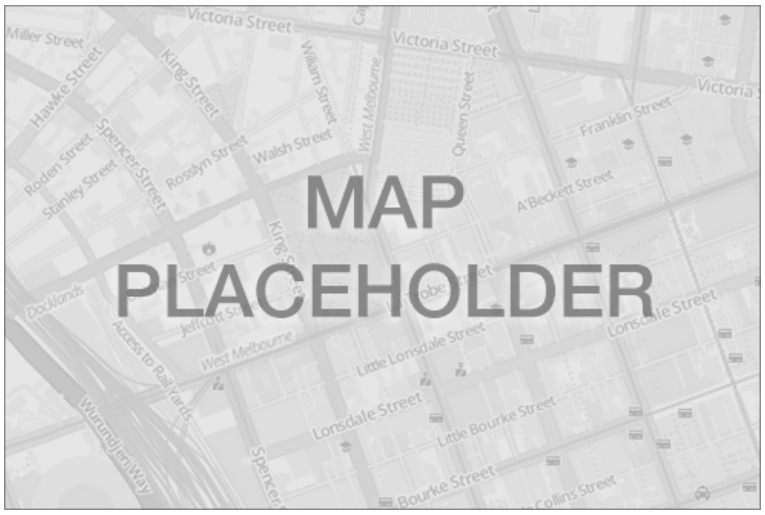
This page include questions that apply to all assessment criteria.

**What are you going to do?** *

Word count:
Must be no more than 350 words.

## Main location

**Where will most of your project take place?** *
Address




Address Line 1, Suburb/Town, State/Province, and Postcode are required.
This is the main area where your project or event will happen. If there isn't a specific street address, place the map pin in the general area where most of the activities will occur. Your project must take place in the City of Sydney's local area, or you must show that it will significantly benefit the area's residents, workers or visitors.

## City of Sydney villages

Our local area is divided into 10 village groups. Each village is unique and dynamic in its own right with its own set of cultural, social, economic and environmental characteristics.

Please locate which village your project will take place in. You may also wish to view this map of the City of Sydney area.

**Which village will benefit most from your project?** *
- ○ CBD and Harbour village
- ○ Chinatown and CBD South village
- ○ Crown and Baptist Streets village
- ○ Glebe Point Road village
- ○ Green Square and City South village
- ○ Harris Street village
- ○ King Street village
- ○ Macleay Street and Woolloomooloo village
- ○ Oxford Street village
- ○ Redfern Street village
- ○ Across villages the City of Sydney local area
- ○ None of the above

**If applicable, which other village(s) will benefit from this project?**
- ☐ CBD and Harbour village
- ☐ Chinatown and CBD South village
- ☐ Crown and Baptist Streets village
- ☐ Glebe Point Road village
- ☐ Green Square and City South village
- ☐ Harris Street village
- ☐ King Street village
- ☐ Macleay Street and Woolloomooloo village
- ☐ Oxford Street village
- ☐ Redfern Street village
- ☐ Across villages the City of Sydney local area
- ☐ None of the above

**Use the details below to help you:**

**CBD and Harbour village - Sydney City -** The Rocks, Dawes Point, Millers Point, Walsh Bay & Barangaroo

**Chinatown and CBD South village -** Haymarket, Southern CBD & Chinatown

**Crown and Baptist Streets village -** Surry Hills, Moore Park & East Redfern

**Glebe Point Road village -** Glebe, Forest Lodge & parts of Ultimo, Annandale & Camperdown

**Green Square and City South village -** Beaconsfield, Rosebery, Zetland & parts of Alexandria, Waterloo & St Peters

**Harris Street village -** Pyrmont, Broadway & parts of Ultimo

**King Street village -** Newtown, Erskineville & parts of Camperdown & Alexandria

**Macleay Street and Woolloomooloo village -** Woolloomooloo, Potts Point, Elizabeth Bay, Rushcutters Bay & Kings Cross

**Oxford Street village -** Paddington, Darlinghurst, East Sydney, Centennial Park

**Redfern Street village -** West Redfern, Chippendale, Darlington, Eveleigh, Golden Grove & parts of Waterloo & Alexandria

## Expected attendance

**How will you run your project?** *
- ○ Free
- ○ Free and ticketed
- ○ Paid and ticketed
- ○ Other
- ○ Not applicable/no public attendance or sale point

**How many people do you expect to attend?** *

Must be a number and for the duration of the project. If not applicable, enter 0 (zero).

## Paid personnel and volunteers

**How many paid personnel will work on the project?** *

Must be a Full-Time Equivalent (FTE) number and for the duration of the project. If not applicable, enter 0 (zero).

**How many volunteers will support this project?** *

Must be a Full-Time Equivalent (FTE) number and for the duration of the project. If not applicable, enter 0 (zero).

# Community need and benefit

* indicates a required field

## Community need

**Explain how your project fills a gap or creates a new opportunity for local Aboriginal and Torres Strait Islander communities** *

Word count:
Must be no more than 250 words.

Describe the value and anticipated impact of your project. This should reflect the needs of your identified partners, stakeholders and broader City of Sydney community. Also note the impact on these groups if your project doesn't go ahead.

## Community members

**Which City of Sydney community will benefit from your project the most?** *

**If relevant, which other City of Sydney community will benefit from your project?**

## Community benefit

Explain how your project will benefit local Aboriginal and Torres Strait Islander communities, strengthen local culture, identity or connection, and create positive outcomes.

Key areas to address include:

- cultural context and significance
- community involvement and leadership
- specific community benefits
- long-term community impacts
- approach to cultural respect and engagement.

**How does your project benefit Aboriginal and Torres Strait Islander people in the local area?** *

Word count:
Must be no more than 250 words.
We encourage you to hire Aboriginal and Torres Strait Islander businesses in all aspects of your project. Visit Supply Nation to view businesses and opportunities. Find more information about our diverse communities on our website.

## Diversity, inclusion and equity

Consider how your project will ensure participation, access and inclusion across our diverse communities. These include our priority communities:

- Aboriginal and Torres Strait Islander peoples
- people on low incomes
- people renting including social housing residents
- people experiencing homelessness
- people with disability
- people with lived experience of a mental health and/or chronic condition
- people over 65
- young people and children under 5

- new immigrants, non-citizens and refugees
- people with English as a second language
- people of diverse sexualities and genders
- women and girls.

**How will you include the local diverse community and how will they benefit or be engaged with your project?** *

Word count:
Must be no more than 200 words.

### Letters of support from the community

To show your connection to the local area, you need to provide proof that local community members, groups or organisations in the City of Sydney local area support your project. These letters should be specific to your project and must be signed and dated by an authorised representative.

To assist you, view our letters of support guide.

The City of Sydney can't provide letters of support.

Attach a file:

Files can be up to 25MB each.

## Capacity - organisation

* indicates a required field

Tell us about yourself or your organisation, including your connection to local Aboriginal and Torres Strait Islander communities and your experience and involvement in the City of Sydney local area.

You should also describe the skills and experience of the key people who will be working on the project.

**Describe your organisation, experience and skills** *

Word count:
Must be no more than 200 words.

### Project partners

List any partners, key professionals, specialists or consultants you plan to work with on this project.

We encourage you to include letters of support from these partners.

To assist you, view our letters of support guide.

| Partner name | Role | Letter of Support |
|---|---|---|
| | | Files can be up to 25MB each. |
| | | |
| | | |
| | | |

## Project plan

The amount of detail in your project plan should be in line with how much funding you are requesting. If you're requesting:

- less than $25,000 in cash, you need to provide a timeline of activities
- more than $25,000, you should provide a more detailed project plan.

See our guide on preparing a project plan.

**Upload your timeline of activities or project plan** *
Attach a file:

Files can be up to 25MB each.

## Project risk

**Describe risks that could affect the success or outcomes of your project** *

These risks might include, things such as workplace health and safety issues, financial challenges, damage to reputation, environmental impacts or operational problems.

**Describe what you'll do to address these risks** *

## Capacity - outdoor space

* indicates a required field

**Do you want to hire a City of Sydney outdoor space or park for your activity or event?** *

○ Yes ○ No

Outdoor venues are not available for value-in-kind requests.

To discuss your outdoor activities, contact the outdoor events and filming team by email openspacebookings@cityofsydney.nsw.gov.au or on 02 9265 9333.

### Outdoor space or park options

If your grant application is approved and you want to run activities in an outdoor space managed by the City of Sydney, you must submit an event application form and supporting documents to the outdoor events and filming team for approval before your event takes place. Make sure you allow enough time for your application, as set out in our event guidelines.

If your proposal involves using a City of Sydney park or turfed area, you need to speak with our outdoor events and filming team before you submit your grant application. These spaces have specific rules and extra requirements.

For details on fees, how to apply, event guidelines and available spaces (including an interactive map) visit the apply to hold an outdoor event webpage.

**Outdoor space(s) you want to hire** *

**Attach an event site plan and your correspondence with our outdoor events and filming team** *
Attach a file:

Files can be up to 25MB each. A site plan can be a simple screenshot of Google Maps with your proposed site plan shown.

## Capacity - value-in-kind

* indicates a required field

### Venue and street banner pole hire

As part of this application, you can request value-in-kind for venue hire and street banner pole hire.

For details and how to prepare your value-in-kind request, refer to our value-in-kind support guide.

**Are you seeking value-in-kind assistance from the City of Sydney for your project?** *

○ Yes ○ No

**What type of value-in-kind assistance are you seeking?** *
☐ Venue hire ☐ Street banner pole hire

### Venue hire options

**Which landmark venue(s) have you chosen for your project?**
☐ Barnet Long Room, Customs House ☐ Paddington Town Hall ☐ Sydney Town Hall

**Which community venue(s) have you chosen for your project?**

| | | |
|---|---|---|
| ☐ 180 George Street Community Space | ☐ Glebe Town Hall | ☐ Perry Park Recreation Centre |
| ☐ Abraham Mott Hall | ☐ Green Square Library Anything Room – note: only available during library opening hours | ☐ Peter Forsyth Auditorium |
| ☐ Alexandria Town Hall | ☐ Green Square Library Music Room – note: only available during library opening hours | ☐ Redfern Community Centre |
| ☐ Benledi House | ☐ Green Square Public School and Community Spaces - Dr Naomi Wing Auditorium | ☐ Redfern Oval Community Room |
| ☐ Booler Community Centre | ☐ Green Square Public School and Community Spaces - Aunty Fay Carroll Hall | ☐ Redfern Town Hall |
| ☐ Brown Street Community Hall | ☐ Green Square Public School and Community Spaces - Community space 1 | ☐ Reginald Murphy Community Centre |
| ☐ Cliff Noble Community Centre | ☐ Green Square Public School and Community Spaces - Community space 2 | ☐ Rex Centre |
| ☐ Customs House Library Meeting room – note: only available during library opening hours | ☐ Green Square Public School and Community Spaces - Outdoor court | ☐ Robyn Kemmis Reserve Community Space |
| ☐ Darlinghurst Community Space | ☐ Harold Park Community Hall | ☐ Ron Williams Community Centre |
| ☐ Darlington Activity Centre | ☐ Huntley Street Recreation Centre | ☐ St Helen's Community Centre |
| ☐ Darling Square Library Idea Space (Full Idea Space) – note: only available during library opening hours | ☐ Joseph Sargeant Community Centre | ☐ Sydney Park Pavilion |
| ☐ Darling Square Library Idea Space (Half Idea Space) – note: only available during library opening hours | ☐ Joynton Avenue Creative Centre | ☐ Tote Building |
| ☐ East Sydney Community and Arts Centre (Ground Floor only) | ☐ Juanita Nielsen Community Centre | ☐ Ultimo Community Centre |
| ☐ Erskineville Town Hall | ☐ KGV Recreation Centre | |

## Landmark venue hire

To prepare your landmark venue fee waiver request, review our step-by-step guide. If you need further assistance, email thm@cityofsydney.nsw.gov.au

Fees and charges associated with event teams at landmark venues are not eligible for funding from the City of Sydney.

**Upload the quote we provided** *
Attach a file:

Files can be up to 25MB each. Please ensure the name of your file is clear.

**Value for this booking as quoted by the City of Sydney including GST?** *

$

Must be a whole dollar amount (no cents).

**Value for this booking as quoted by the City of Sydney excluding GST?** *

$

Must be a whole dollar amount (no cents).

Please note if you make a booking you agree to the terms and conditions of any City of Sydney venue management contract, even if your funding application is not approved.

## Community venue hire

To prepare your community venue fee waiver request, review our step-by-step guide. If you need further assistance, email communityvenues@cityofsydney.nsw.gov.au.

**What is your booking reference number(s)** *

**Value for this booking as quoted by the City of Sydney including GST?** *

$

Must be a whole dollar amount (no cents).

**Value for this booking as quoted by the City of Sydney excluding GST?** *

$

Must be a whole dollar amount (no cents).

Please note if you make a booking you agree to the terms and conditions of any City of Sydney venue management contract, even if your funding application is not approved.

## Street banner pole hire

To prepare your street banner pole hire request, review our step-by-step guide.

Your organisation will still need to cover the costs for designing, producing, installing and dismantling the banners. We're unable to waive these fees.

You can make a booking if your grant application is successful.

**How many banner poles do you want to hire each week?** *

Must be a whole number (no decimal place) and no more than 150.

**For how many weeks do you want to hire the banner poles?** *

○ 1 ○ 2

**Value for this request including GST?** *

Must be a whole dollar amount (no cents).

**Value for this request excluding GST?** *

Must be a whole dollar amount (no cents).

### Value-in-kind request

**Total of all the value-in-kind amounts you have requested from the City of Sydney excluding GST** *

$

This number/amount is calculated.
You will need to add this figure into the income and expenditure tables on the next page.

## Capacity - budget

* indicates a required field

Cash funding up to $50,000 is available for each project for up to one year. This can include up to $10,000 for capital expenditure. Your application can also include the cost of relevant insurances for the project.

To assist you in preparing your budget, view our guide on preparing a project budget.

### Cash request

**Total cash amount (excluding GST) you're requesting from the City of Sydney?** *

$

Must be a whole dollar amount (no cents) and no more than 50000.
This should match the cash request from the City of Sydney in the income table below.

### Income table

List all the sources of **cash** and **value-in-kind** income for your project in the table below.

Value-in-kind sources may include any non-cash items such as volunteer time, donated supplies or venue fee waivers.

You may have requested value-in-kind from the City of Sydney on the previous page and it should match here.

| Income description | Amount cash ex GST | Amount in-kind ex GST |
|---|---|---|
| Add additional rows for each income source. | Must be a whole dollar amount (no cents). | Must be a whole dollar amount (no cents). |

| | | |
|---|---|---|
| City of Sydney | $ | $ |
| | $ | $ |
| | $ | $ |
| | $ | $ |

## Income totals

These fields automatically add up the totals from the table above.

**Total cash income** *
$

**Total in-kind income** *
$

**Total cash and in-kind income** *
$

## Expenditure table

List all the different costs for your project, including:

- which items you want the City of Sydney to fund for
- what your in-kind contributions will be used for

| Expenditure description | How will you fund this expense? | Amount cash ex GST | Amount in-kind ex GST |
|---|---|---|---|
| Add additional rows for each expenditure source | | Must be a whole dollar amount (no cents). | Must be a whole dollar amount (no cents). |
| | | $ | $ |
| | | $ | $ |
| | | $ | $ |
| | | $ | $ |
| | | $ | $ |

## Expenditure totals

These fields automatically add up the totals from the table above.

They should match the automatically calculated income totals so your budget is balanced.

**Total cash expenditure** *
$
This number/amount is calculated.

**Total in-kind expenditure** *
$
This number/amount is calculated.

**Total cash and in-kind expenditure** *
$
This number/amount is calculated.

## Budget totals

If the income amount equals the expenditure amount, the sums below will be zero.

**Total cash income - expenditure** *
$
Must be 0 (zero).

**Total in-kind income - expenditure** *
$
Must be 0 (zero).

**Total cash and in-kind income - expenditure** *
$
Must be 0 (zero).

## Financial documents

Optional: Attach your own budget file (if you have one) and/or quotes for capital expenditure items and equipment above $1,000 to demonstrate good value for money.

**Your detailed budget (optional)**
Attach a file:

Files can be up to 25MB each. Please label documents clearly.

**Your quotes**
Attach a file:

Files can be up to 25MB each.

## Meets funding priorities

* indicates a required field

### First funding priority

**Select the funding priority that your project will make the greatest contribution to:** *

**How will your project contribute to this funding priority?** *

Word count:
Must be no more than 200 words.

### Second funding priority

**If applicable, select another funding priority that your project will contribute to:** *

**How will your project contribute to this funding priority?** *

Word count:

Must be no more than 200 words.

## Additional materials

* indicates a required field

### Environmental sustainability

Any project we fund must be run in an environmentally sustainable way. Please read our sustainable event guidelines and guidelines for single use items.

You should take actions to reduce the environmental impact of your project. This means avoiding single-use items where possible and reducing waste, water use and pollution. You can do this by choosing options like GreenPower to offset energy use, keeping track of how much energy you use, recycling properly, following a sustainable event plan or encouraging people to cycle instead of driving.

**Explain the specific steps you'll take to reduce your project's environmental impact. In particular, how you'll avoid single-use items and offset electricity use with GreenPower** *

Word count:
Must be no more than 100 words.
Examples may include reducing carbon emissions, cutting waste, using less water, preventing pollution, choosing GreenPower, monitoring and managing energy use, recycling properly, creating a sustainable event plan or encouraging cycling.

### Child safety

If your project involves working with children or young people under 18, you must show how you'll keep them safe.

You're responsible for the safety and wellbeing of any child or young person who has contact with your project. This means identifying any risks and taking steps to prevent harm.

You should also check if your City of Sydney grant application needs a child safety policy, understand what is considered child-related work under the law, and use available templates to create your own child safety or child protection policies and procedures.

**Are any children or young people involved in, or affected by, any of the projects in this application?** *

○ Yes ○ No

**Do you have a child safety protection policy and procedures?** *

○ Yes ○ No

Note, this is required if your project involves child-related work.

**How will you keep children and young people safe when they take part in your activities?**

If you're a sole trader working with children and you don't have your own child protection policies, you must work with an auspicing organisation that can provide the required safeguards and framework.

**Upload your child safety or child protection policy and procedures** *
Attach a file:

Files can be up to 25MB each.

## Additional supporting documents (optional)

Please upload any additional document relevant to your application.

Attach a file:

Files can be up to 25MB each. Please label documents clearly.

## Grants newsletter

**If you'd like to subscribe to our grants newsletter, where we announce future grant opportunities, please provide your email address here:**

# Declarations

* indicates a required field

## Privacy protection notice

Purpose of collection: This information is being collected to manage our grant applications. A summary of all grant applications will be reported to Council and this report will be available on the City of Sydney's website. The information reported to Council includes the ABN name or the name of an individual when applying under an auspice. Non-identifiable data about grant applications may also be used in public reports and in research to improve the grants program.

Intended recipients: City of Sydney employees and authorised external third parties

Supply: The supply of this information is voluntary however if you are unwilling to provide this information, the City of Sydney may be unable to provide access to City of Sydney services.

Access/Correction: Please contact the grants team on 02 9265 9333 or at grants@cityofsydney.nsw.gov.au to access or correct your personal information.

Storage: The grants team at the City of Sydney, located at 456 Kent Street, Sydney NSW 2000, is collecting this information and the City of Sydney will store it securely.

Other uses: The City of Sydney will use your personal information for the purpose for which it was collected and may use it as is necessary for the exercise of other functions. Other uses may include deidentified reporting requirements and contacting successful applicants to participate in case studies.

For further details on how the City of Sydney manages personal information, please refer to our privacy management plan.

**I understand that the information in this application will be used as described** *
○ Yes

## Ethics framework

The City of Sydney does not support any activities or entities that unnecessarily:

- allow the exploitation, misrepresentation or misappropriation of Indigenous cultural and intellectual property or cultural identity
- pollute land, air or water or derive their principal source of revenue from the extraction or sale of coal, oil or gas
- destroy or waste non-renewable resources
- market, promote or advertise products or services in a misleading or deceitful manner
- produce, promote or distribute products or services likely to be harmful to the community
- acquire land or commodities primarily for speculative gain
- create, encourage, or perpetuate militarism or engage in the manufacture of armaments
- encourage gambling or entice people into financial over-commitment
- exploit people through the payment of below-award wages or poor working conditions
- unlawfully discriminate, or encourage unlawful discriminatory behaviour, including discrimination based on ability, culture, religion, age, gender or sexual orientation in employment, marketing or advertising practices or contribute to the inhibition of human rights generally
- sell or promote prohibited items or services on City of Sydney land, such as fur and exotic animal skin products and feathers, other than where permitted under traditional First Nations cultural practices
- promote pornography
- support the production or sale of tobacco.

For more information refer to the City of Sydney ethics framework.

**I confirm that I/my organisation and project aligns with the above ethics framework** *
○ Yes

**I understand that I/my organisation must comply with all applicable laws, including laws relating to corruption and anti-bribery** *
○ Yes

## Public liability insurance and reporting measures

If your project is successful, you'll be required to provide a copy of your current public liability insurance certificate of currency to the City of Sydney. You'll also be required to maintain public liability insurance throughout the duration of your project, including any project extensions.

If your application is successful, we'll ask you to report on a set of standard performance measures. This data demonstrates the impact the City of Sydney's investments are having towards achieving its goals. You need to ensure you develop a data collection plan to report on the outcome of your grant against the funding priorities selected.

**I understand that if my application is successful, I must provide and maintain public liability insurance for the duration of this project** *
○ Yes

**I understand that if my application is successful, I must report on a set of standard performance measures as requested by the City** *
○ Yes

## Subminimum wage

The City of Sydney doesn't provide grants to applicants that pay a subminimum wage to workers, including applicants that are or engage Australian Disability Enterprises (ADEs).

**I confirm that the project and I/my organisation are not paying a subminimum wage to workers, including applicants that are or engage Australian Disability Enterprises (ADEs)** *
○ Yes

## Indigenous cultural and intellectual property rights

The City of Sydney doesn't provide grants to applicants or for projects that do not respect Indigenous cultural and intellectual property rights.

**I confirm that the project and I/my organisation respect Indigenous cultural and intellectual property rights** *
○ Yes

## Declaration

I certify that all details supplied in this application and in any attached documents are true and correct, and that the application has been submitted with the authority of my organisation/group. I agree that I will contact the City of Sydney immediately if any information provided in this application changes or is incorrect.

**I am authorised to complete this application and have read and understood this declaration.** *
○ Yes

*
First Name | Last Name

**Position held** *

**Date of declaration** *

Must be a date

## Submitting your application

You will find a 'Review and Submit' button at the bottom of the 'navigation panel' on the left hand side of each page. You need to review your application before you can submit it.

Once you have reviewed your application you can submit it by clicking on 'Submit' at the top of the screen or on the navigation panel.

When you submit your application, you'll receive an automated confirmation email with a copy of your submitted application attached. This will be sent to the email you used to register and submit an application.

**If you don't receive a confirmation email within 10 minutes of submitting your application, it has not been submitted — please contact the grants team on 02 9265 9333 or grants@cityofsydney.nsw.gov.au**